

## Auburn Vocational School District BOARD OF EDUCATION

### Minutes of March 7, 2023

The March 7, 2023 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

The following members were present:

Mrs. Brush	Miss Maruschak	Mr. Stefanko
Mr. Cahill	Mr. Miller	Mr. Walter
Mr. Kent	Mrs. Rayburn	Mrs. Wheeler

Absent: Dr. Culotta and Mr. Strever

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

#### **32-23 Approve Agenda with Modifications**

A motion was made by Mr. Kent seconded by Mr. Stefanko to approve the March 7, 2023 agenda with such modifications made by the Superintendent.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

#### **33-23 Approve Minutes of the Regular Meeting on February 7, 2023**

A motion was made by Mr. Kent and seconded by Mr. Cahill to approve the minutes of the February 7, 2023 regular board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

**Nays:** None

**Abstain:** Mr. Stefanko

Mr. Walter declared the motion passed

---

**34-23          Executive Session**

A motion was made by Mr. Cahill and seconded by Mr. Kent to recess into consecutive executive sessions at 6:33 p.m. pursuant to R.C. 121.22(G) for the following purposes, (1) and (3) for the following purposes: (1) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; (2) to consider the employment and compensation of a public employee; (3) to consider the employment, dismissal, and compensation of a public employee; (4) to consider the employment, dismissal, and compensation of a public employee; (5) to consider the employment, dismissal, and compensation of a public employee; (6) to consider the employment, dismissal, discipline, and compensation of a public employee, as well as the investigation of charges or complaints against a public employee; and (7) to consider the employment, dismissal, discipline, and compensation of a public employee, as well as the investigation of charges or complaints against a public employee.

Upon conclusion of these consecutive executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll Call:        **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
                      Mr. Walter declared the motion passed

**Return to public session at 7: 03 p.m.**

**Facilities/Finance Committee**

- Meeting on March 9<sup>th</sup> @ 2:30 pm

**Board Advisory Committee's Update**

- Facilities – Jeff Slavkovsky gave an update to the Board

**Public Participation – None**

**Render Financial Reports**

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending January 31, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #9)

**No Action Required.**

**35-23 Approve Resolution Accepting Rates and Amounts for FY2023-2024**

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve the Resolution Accepting the Amounts and Rates for 2023-2024 fiscal year as provided by the Lake County Auditor. The tax rates are the second step in the annual fiscal budgetary cycle after the approval of the board’s approval of the Tax Budget in January of each year. It will serve as the basis for the county auditor to generate the “Official Certificate of Estimated Resources” upon which the Board will base its annual appropriation measure. (Attachment #10)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**36-23 Approve Donation**

A motion was made by Mrs. Brush and seconded by Mrs. Wheeler to approve the monetary donation of \$300 donated by Concord Garden Club of Concord, Ohio. This will benefit our Plant, Turf and Landscape Management program.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**37-23 Approve Fund Accounts**

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve the creation of the following fund account:

Fund Name	Fund Account Number
Elementary and Secondary School Emergency Relief Fund (ESSER)	507

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**38-23 Human Resources**

A motion was made by Mr. Stefanko and seconded by Mrs. Wheeler to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #13)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**39-23 Approve 2 – Year 5- Month Contract for the Assistant Adult Director**

A motion was made by Mr. Miller and seconded by Miss Maruschak to approve Mr. Cory Hutter for a 2-Year, 5-month Administrator’s contract effective March 6, 2023. (Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None  
Mr. Walter declared the motion passed

**40-23 Approve Resolution to Abolish Positions and Suspend Contracts – Reduction in Staff**

A motion was made by Mr. Miller and seconded by Mrs. Brush to approve the resolution to abolish positions and suspend contracts – reduction in staff:

**WHEREAS** the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 3131 (“Reduction in Staff”) pursuant to R.C. 3319.17 (“Reduction in Number of Teachers”).

**WHEREAS**, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”), and applicable laws permit the Board to proceed in achieving a reduction in staff by abolishing positions — in whole and/or part — in accordance with the recommendation of the Superintendent due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings.

**WHEREAS**, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws permit the Board to proceed in achieving a reduction in staff by suspending employment contracts — in whole and/or part — in accordance with the recommendation of the Superintendent due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts.

**WHEREAS**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contract in whole by one hundred percent (100%) due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 1.0 Tech Prep2 Academy Instructor Position — in whole by one hundred percent (100%); and  
Employment Contract Beth Cueni — in whole by one hundred percent (100%).

**WHEREAS**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following positions in part by fifty percent (50%) and suspending the following employment contracts in part by fifty percent (50%) due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 1.0 Alternative Studies Position — in part by fifty percent (50%);  
Employment Contract Stacy Allen — in part by fifty percent (50%);  
One (1) 1.0 On—Line English Instructor Position — in part by fifty percent (50%);  
and  
Employment Contract Nanci Kasten — in part by fifty percent (50%).

**WHEREAS** the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this board meeting of March 7, 2023.

**WHEREAS** all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board that resulted in such formal action were in meetings open to the public in compliance with the law.

**NOW THEREFORE BE IT RESOLVED THAT**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contract in whole by one hundred percent (100%) due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 1.0 Tech Prep2 Academy Instructor Position — in whole by one hundred percent (100%); and  
Employment Contract Beth Cueni — in whole by one hundred percent (100%).

**NOW THEREFORE BE IT FURTHER RESOLVED THAT**, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following positions in part by fifty percent (50%) and suspending the following employment contracts in whole by fifty percent (50%) due to good and just cause including, but not limited to, financial reasons and decreasing academic offerings, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective **June 30, 2023**:

One (1) 1.0 Alternative Studies Position — in part by fifty percent (50%);  
Employment Contract Stacy Allen — in part by fifty percent (50%);  
One (1) 1.0 On—Line English Instructor Position — in part by fifty percent (50%);  
and  
Employment Contract Nanci Kasten — in part by fifty percent (50%).

**NOW THEREFORE BE IT FURTHER RESOLVED THAT**, this resolution shall be in full force and effect from and immediately upon its adoption by the Board.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

#### **41-23 Approve JUUL Litigation**

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve the following resolution of the Government Entity Settlement Documents:

Upon review and consideration of the (1) informed consent packet provided by Milestone Pathway, (2) settlement offer letter for Government Entity Claims against JUUL Labs, Inc. ("Settlement Offer Letter"), (3) government entity release of all claims, and (4) description of confidential settlement agreement between JUUL Labs, Inc. and settling government entity plaintiffs ("Description of Settlement Agreement"); the Board hereby agrees to both the Settlement Offer Letter and Description of Settlement Agreement as presented and authorizes/directs the President, Superintendent/CEO, and Treasurer/CFO to execute the same on behalf of the Board pursuant to the instant resolution.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

#### **42-23 Contract/Affiliation Agreement**

A motion was made by Mr. Stefanko and seconded by Mr. Kent to approve the following contract and/or affiliation agreement:

##### *a. Business Partnership Affiliation Agreements*

Just 4 Kids  
Sheet Metal Fabricators Corp  
Thomas Shaefer Plumbing

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

#### **43-23 Approve ESCWR Contract Addendum**

A motion was made by Mrs. Brush and seconded by Miss Maruschak to approve the addendum to the 2022-2024 ESCWR service contract fro Human Resources Services as needed as billed. (Attachment Item #18)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

**44-23      Adjourn**

A motion was made by Mr. Miller and seconded by Mrs. Brush to adjourn the meeting at 7:17 p.m.

Roll Call:      **Ayes:** Mrs. Brush, Mr. Cahill, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

**Nays:** None

Mr. Walter declared the motion passed

  
Treasurer

  
Board President



**Auburn  
Career Center**



*Attachment Item #8*

*Render Financial  
Reports*

**Auburn Career Center  
Bank Reconciliation  
January 31, 2023**

Dollar Bank - Main Depository	\$ 11,000,253.32
Huntington	\$ 38,820.55
O/S checks - a/p	\$ (75,619.22)
O/S checks - p/r	\$ -
Quarterly Payroll Deductions	\$ (345.34)
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	10,963,646.31
Health Care Deductible Pool - Dollar	\$ 17,990.06
Flexible Spending Account - Dollar	\$ -
Star Ohio	\$ 109,858.59
<b>Net Available Cash</b>	<b>\$ 11,091,494.96</b>
<b>Investments:</b>	
Wells Fargo Financial	\$ 2,539,793.58
<b>Total Investments</b>	<b>\$ 2,539,793.58</b>
<b>Balance per bank</b>	<b>\$ 13,631,288.54</b>
<b>Balance per books</b>	<b>\$ 13,632,075.04</b>
<b>+/- FSA Monthly Deduction Adjustment</b>	<b>\$ (786.50)</b>
	<b>\$ 0.00</b>

**Investments Report**

Institution	Amount
Wells Fargo	\$ 2,539,793.58

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Appropriation Summary Report

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTTD Expended	Encumbrance	FYTD Unencumbered
Code 001 GENERAL	\$ 10,427,809.49	\$ 189,870.43	\$ 10,617,679.92	\$ 5,730,115.43	\$ 669,077.92	\$ 876,080.82	\$ 4,011,483.67
Code 002 BOND RETIREMENT	\$ 1,010,300.10	\$ 0.00	\$ 1,010,300.10	\$ 87,487.37	\$ 0.00	\$ 0.00	\$ 922,812.73
Code 004 BUILDING	\$ 3,188,026.17	\$ 373,902.02	\$ 3,561,928.19	\$ 323,394.32	\$ 0.00	\$ 149,463.94	\$ 3,089,069.93
Code 006 FOOD SERVICE	\$ 142,398.40	\$ 400.00	\$ 142,798.40	\$ 74,153.48	\$ 11,852.50	\$ 26,416.97	\$ 42,227.95
Code 009 UNIFORM SCHOOL SUPPLIES	\$ 33,818.21	\$ 0.00	\$ 33,818.21	\$ 21,330.01	\$ 4,002.23	\$ 0.00	\$ 12,488.20
Code 011 ROTARY-SPECIAL SERVICES	\$ 41,615.12	\$ 0.00	\$ 41,615.12	\$ 4,034.68	\$ 1,535.02	\$ 1,761.13	\$ 35,819.31
Code 012 ADULT EDUCATION	\$ 2,053,229.00	\$ 70,243.91	\$ 2,123,472.91	\$ 1,318,601.25	\$ 191,398.06	\$ 265,848.05	\$ 539,023.61
Code 014 ROTARY-INTERNAL SERVICES	\$ 677.53	\$ 0.00	\$ 677.53	\$ 0.00	\$ 0.00	\$ 0.00	\$ 677.53
Code 018 PUBLIC SCHOOL SUPPORT	\$ 98,800.00	\$ 17,511.24	\$ 116,311.24	\$ 45,275.95	\$ 4,518.98	\$ 49,654.10	\$ 21,381.19
Code 019 OTHER GRANT	\$ 70,543.95	\$ 11,200.00	\$ 81,743.95	\$ 35,000.00	\$ 0.00	\$ 13,700.00	\$ 33,043.95
Code 022 DISTRICT CUSTODIAL	\$ 25,297.14	\$ 1,100.00	\$ 26,397.14	\$ 0.00	\$ 0.00	\$ 1,100.00	\$ 25,297.14
Code 024 EMPLOYEE BENEFITS SELF INS.	\$ 26,115.33	\$ 3,884.67	\$ 30,000.00	\$ 12,096.87	\$ 8,281.08	\$ 17,903.13	\$ 0.00
Code 070 CAPITAL PROJECTS	\$ 266,408.99	\$ 0.00	\$ 266,408.99	\$ 207,431.61	\$ 1,629.56	\$ 236,599.39	\$ (177,622.01)
Code 200 STUDENT MANAGED ACTIVITY	\$ 95,856.69	\$ 2,705.00	\$ 98,561.69	\$ 43,936.02	\$ 3,585.41	\$ 27,258.82	\$ 27,366.85
Code 501 ADULT BASIC EDUCATION	\$ 381,362.33	\$ 5,202.95	\$ 386,565.28	\$ 133,786.68	\$ 16,993.58	\$ 17,009.33	\$ 235,769.27
Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	\$ 57,876.00	\$ 0.00	\$ 57,876.00	\$ 18,712.31	\$ 9,378.98	\$ 23,087.69	\$ 16,076.00
Code 524 VOC ED: CARL D. PERKINS - 1984	\$ 417,732.01	\$ 8,402.07	\$ 426,134.08	\$ 229,738.73	\$ 67,370.86	\$ 7,199.05	\$ 189,196.30
Code 599 MISCELLANEOUS FED. GRANT FUND	\$ 12,392.05	\$ 12,392.05	\$ 24,784.10	\$ 24,784.10	\$ 0.00	\$ 0.00	\$ 0.00
<b>Grand</b>	<b>\$ 18,350,258.51</b>	<b>\$ 696,814.34</b>	<b>\$ 19,047,072.85</b>	<b>\$ 8,309,878.81</b>	<b>\$ 989,624.18</b>	<b>\$ 1,713,082.42</b>	<b>\$ 9,024,111.62</b>



## AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
<b>Code 001 GENERAL</b>									
001-0000	GENERAL FUND	\$ 10,115,938.56	\$ 294,886.23	\$ 5,430,603.82	\$ 669,077.92	\$ 5,730,115.43	\$ 9,816,426.95	\$ 876,080.82	\$ 8,940,346.13
		<b>\$ 10,115,938.56</b>	<b>\$ 294,886.23</b>	<b>\$ 5,430,603.82</b>	<b>\$ 669,077.92</b>	<b>\$ 5,730,115.43</b>	<b>\$ 9,816,426.95</b>	<b>\$ 876,080.82</b>	<b>\$ 8,940,346.13</b>
<b>Code 002 BOND RETIREMENT</b>									
002-9211	Bond Retirement Fund \$2.8 million Bond	0.00	0.00	0.00	0.00	16,064.49	(16,064.49)	0.00	(16,064.49)
002-9212	Bond Retirement Fund \$2.3 million Bond	0.00	0.00	0.00	0.00	9,945.00	(9,945.00)	0.00	(9,945.00)
002-9213	Bond Retirement Fund \$6 million Bond	0.00	0.00	0.00	0.00	2,914.00	(2,914.00)	0.00	(2,914.00)
002-9218	Bond Retirement Fund \$1.745 million Bond	0.00	0.00	0.00	0.00	20,900.00	(20,900.00)	0.00	(20,900.00)
002-9221	Bond Retirement Fund \$1.3 million Bond	0.00	0.00	0.00	0.00	7,374.30	(7,374.30)	0.00	(7,374.30)
002-9223	Bond Retirement Fund \$3.1 million Bond	0.00	0.00	0.00	0.00	30,289.58	(30,289.58)	0.00	(30,289.58)
		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 87,487.37</b>	<b>\$ (87,487.37)</b>	<b>\$ 0.00</b>	<b>\$ (87,487.37)</b>
<b>Code 004 BUILDING</b>									
004-0000	CONSTRUCTION FUND	93,026.17	10,833.34	70,000.00	0.00	98,956.24	64,069.93	0.00	64,069.93
004-9021	\$1.3 MILLION BOND APPR 12/1/20	373,902.02	0.00	0.00	0.00	224,438.08	149,463.94	149,463.94	0.00
004-9023	\$3.1 MILLION BOND APPR 6/24/22	0.00	0.00	3,025,000.00	0.00	0.00	3,025,000.00	0.00	3,025,000.00
		<b>\$ 466,928.19</b>	<b>\$ 10,833.34</b>	<b>\$ 3,095,000.00</b>	<b>\$ 0.00</b>	<b>\$ 323,394.32</b>	<b>\$ 3,238,533.87</b>	<b>\$ 149,463.94</b>	<b>\$ 3,089,069.93</b>
<b>Code 006 FOOD SERVICE</b>									
006-0000	LUNCHROOM	89,416.92	5,986.42	41,581.24	11,852.50	74,153.48	56,844.68	26,416.97	30,427.71
		<b>\$ 89,416.92</b>	<b>\$ 5,986.42</b>	<b>\$ 41,581.24</b>	<b>\$ 11,852.50</b>	<b>\$ 74,153.48</b>	<b>\$ 56,844.68</b>	<b>\$ 26,416.97</b>	<b>\$ 30,427.71</b>
<b>Code 009 UNIFORM SCHOOL SUPPLIES</b>									
009-0000	UNIFORM SUPPLY	22,882.71	287.50	10,935.50	4,002.23	21,330.01	12,488.20	0.00	12,488.20
		<b>\$ 22,882.71</b>	<b>\$ 287.50</b>	<b>\$ 10,935.50</b>	<b>\$ 4,002.23</b>	<b>\$ 21,330.01</b>	<b>\$ 12,488.20</b>	<b>\$ 0.00</b>	<b>\$ 12,488.20</b>
<b>Code 011 ROTARY-SPECIAL SERVICES</b>									
011-0000	CUSTOMER SERVICE	24,848.02	1,227.45	16,767.10	1,535.02	4,034.68	37,580.44	1,761.13	35,819.31
		<b>\$ 24,848.02</b>	<b>\$ 1,227.45</b>	<b>\$ 16,767.10</b>	<b>\$ 1,535.02</b>	<b>\$ 4,034.68</b>	<b>\$ 37,580.44</b>	<b>\$ 1,761.13</b>	<b>\$ 35,819.31</b>
<b>Code 012 ADULT EDUCATION</b>									
012-0000	ADULT EDUCATION	194,660.96	104,883.43	1,464,981.86	191,398.06	1,299,481.75	360,161.07	249,896.09	110,264.98
012-922S	ADULT EDUCATION - SHORT TERM CERT.	3,037.00	0.00	32,161.46	0.00	19,119.50	16,078.96	15,951.96	127.00
		<b>\$ 197,697.96</b>	<b>\$ 104,883.43</b>	<b>\$ 1,497,143.32</b>	<b>\$ 191,398.06</b>	<b>\$ 1,318,601.25</b>	<b>\$ 376,240.03</b>	<b>\$ 265,848.05</b>	<b>\$ 110,391.98</b>
<b>Code 014 ROTARY-INTERNAL SERVICES</b>									
014-0000	Rotary - Sales Tax	677.53	0.00	0.00	0.00	0.00	677.53	0.00	677.53
		<b>\$ 677.53</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 677.53</b>	<b>\$ 0.00</b>	<b>\$ 677.53</b>

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Prncmbrnce	Unencumbered Balance
<b>Code 018 PUBLIC SCHOOL SUPPORT</b>									
018-0000	PRINCIPAL FUND	\$ 17,511.24	\$ 0.00	\$ 54,350.00	\$ 4,518.98	\$ 45,275.95	\$ 26,585.29	\$ 49,654.10	\$ (23,068.81)
		<b>\$ 17,511.24</b>	<b>\$ 0.00</b>	<b>\$ 54,350.00</b>	<b>\$ 4,518.98</b>	<b>\$ 45,275.95</b>	<b>\$ 26,585.29</b>	<b>\$ 49,654.10</b>	<b>\$ (23,068.81)</b>
<b>Code 019 OTHER GRANT</b>									
019-0000	SCHOLARSHIP	54,500.00	0.00	0.00	0.00	10,000.00	44,500.00	13,700.00	30,800.00
019-914R	ROBOT DONATIONS	2,243.95	0.00	2,500.00	0.00	0.00	4,743.95	0.00	4,743.95
019-9919	LUBRIZOL FOUNDATION GRANT	25,000.00	0.00	0.00	0.00	25,000.00	0.00	0.00	0.00
		<b>\$ 81,743.95</b>	<b>\$ 0.00</b>	<b>\$ 2,500.00</b>	<b>\$ 0.00</b>	<b>\$ 35,000.00</b>	<b>\$ 49,243.95</b>	<b>\$ 13,700.00</b>	<b>\$ 35,543.95</b>
<b>Code 022 DISTRICT CUSTODIAL</b>									
022-9020	DISTRICT AGENCY FY20	619.22	0.00	0.00	0.00	0.00	619.22	0.00	619.22
022-9021	DISTRICT CUSTODIAL	5,012.91	0.00	0.00	0.00	0.00	5,012.91	0.00	5,012.91
022-9022	DISTRICT CUSTODIAL	0.00	0.00	10,457.00	0.00	0.00	10,457.00	0.00	10,457.00
022-9998	ABLE CONSORTIUM	4,491.34	0.00	0.00	0.00	0.00	4,491.34	0.00	4,491.34
022-9995	SCHOLARSHIP FUNDS	5,766.67	0.00	50.00	0.00	0.00	5,816.67	1,100.00	4,716.67
		<b>\$ 15,890.14</b>	<b>\$ 0.00</b>	<b>\$ 10,507.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 26,397.14</b>	<b>\$ 1,100.00</b>	<b>\$ 25,297.14</b>
<b>Code 024 EMPLOYEE BENEFITS SELF INS.</b>									
024-0000	EMPLOYEE BENEFITS SELF INSURANCE	3,884.67	0.00	26,115.33	8,281.08	12,096.87	17,903.13	17,903.13	0.00
		<b>\$ 3,884.67</b>	<b>\$ 0.00</b>	<b>\$ 26,115.33</b>	<b>\$ 8,281.08</b>	<b>\$ 12,096.87</b>	<b>\$ 17,903.13</b>	<b>\$ 17,903.13</b>	<b>\$ 0.00</b>
<b>Code 070 CAPITAL PROJECTS</b>									
070-9017	BUILDING SITE IMPROVEMENT - CAPITAL OUTLAY	55,157.99	0.00	211,251.00	1,629.56	207,431.61	58,977.38	236,599.39	(177,622.01)
		<b>\$ 55,157.99</b>	<b>\$ 0.00</b>	<b>\$ 211,251.00</b>	<b>\$ 1,629.56</b>	<b>\$ 207,431.61</b>	<b>\$ 58,977.38</b>	<b>\$ 236,599.39</b>	<b>\$ (177,622.01)</b>
<b>Code 200 STUDENT MANAGED ACTIVITY</b>									
200-901A	ALLIED HEALTH TECHNOLOGIES	644.92	0.00	0.00	0.00	0.00	644.92	0.00	644.92
200-902A	Adv Manufacturing II	70.00	0.00	0.00	0.00	0.00	70.00	0.00	70.00
200-903A	COMPUTER NETWORKING & TECHNOLOGY	622.05	0.00	0.00	0.00	391.01	231.04	0.00	231.04
200-907A	INT MULTIMEDIA II	1,375.00	0.00	1,500.00	0.00	0.00	2,875.00	0.00	2,875.00
200-911A	PRACTICAL NURSING ADULT	829.83	0.00	0.00	0.00	0.00	829.83	0.00	829.83
200-912A	AUTO TECHNOLOGY I & II	2,697.73	0.00	25.00	0.00	0.00	2,722.73	0.00	2,722.73
200-915A	LANDSCAPE HORT	56,954.68	0.00	11,478.80	2,972.38	31,221.13	37,212.35	20,676.20	16,536.15
200-917A	INFORMATION SUPPORT & SERVICES JR & SR	754.12	0.00	0.00	0.00	500.01	254.11	0.00	254.11
200-924A	WELDING II	439.04	0.00	0.00	0.00	0.00	439.04	0.00	439.04
200-925A	MAINT & ENVIR SERVICES	6,972.78	0.00	0.00	0.00	0.00	6,972.78	0.00	6,972.78

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTTD Received	FYTD Received	MTTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
200-927A	EMERGENCY MEDICAL SERVICES	\$ 563.75	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 563.75	\$ 0.00	\$ 563.75
200-930A	MBA / DECA	0.00	681.00	1,386.00	0.00	7,045.06	(5,659.06)	3,806.63	(9,465.69)
200-940A	CULINARY ARTS I & II	321.68	0.00	1,458.15	0.00	150.00	1,629.83	1,000.00	629.83
200-945A	TEACHING PROF PATHWAYS I & II	1,209.25	0.00	0.00	0.00	377.96	831.29	905.00	(73.71)
200-950A	S.A.D.D.	801.97	0.00	0.00	0.00	0.00	801.97	0.00	801.97
200-982A	INTERNET PROG & DEV JR & SR	1,235.43	0.00	0.00	0.00	181.65	1,053.78	50.00	1,003.78
200-985A	AUTOMOTIVE COLLISION REPAIR #2	329.20	0.00	75.00	74.91	74.91	329.29	125.09	204.20
200-990A	SKILLS USA	1,273.79	0.00	334.02	334.02	334.02	1,273.79	0.00	1,273.79
200-992A	COSMETOLOGY #1 / HOLLAND JR & SR	1,779.23	115.00	382.00	204.10	1,644.10	517.13	695.90	(178.77)
200-995A	PATIENT CARE TECHNICIAN JR & SR	264.70	0.00	0.00	0.00	0.00	264.70	0.00	264.70
200-996A	ELECTRICAL ENGINEERING	11.57	0.00	0.00	0.00	0.00	11.57	0.00	11.57
200-998A	DISTRICTWIDE STUDENT TRAVEL	27.00	0.00	745.00	0.00	0.00	772.00	0.00	772.00
200-999A	STUDENT MANAGED ACTIVITY	0.00	0.00	2,000.00	0.00	2,016.17	(16.17)	0.00	(16.17)
<b>Code 451 DATA COMMUNICATION FUND</b>		<b>\$ 79,177.72</b>	<b>\$ 796.00</b>	<b>\$ 19,383.97</b>	<b>\$ 3,585.41</b>	<b>\$ 43,936.02</b>	<b>\$ 54,625.67</b>	<b>\$ 27,258.82</b>	<b>\$ 27,366.85</b>
451-9023	DATA COMMUNICATION FUND	0.00	0.00	900.00	0.00	0.00	900.00	0.00	900.00
<b>Code 501 ADULT BASIC EDUCATION</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 900.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 900.00</b>	<b>\$ 0.00</b>	<b>\$ 900.00</b>
501-922A	ASPIRE - FY 22	5,202.95	0.00	15,372.97	0.00	20,575.92	0.00	0.00	0.00
501-923A	ADULT BASIC EDUCATION	0.00	6,432.93	102,531.17	16,993.58	113,210.76	(10,679.59)	17,009.33	(27,688.92)
<b>Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND</b>		<b>\$ 5,202.95</b>	<b>\$ 6,432.93</b>	<b>\$ 117,904.14</b>	<b>\$ 16,993.58</b>	<b>\$ 133,786.68</b>	<b>\$ (10,679.59)</b>	<b>\$ 17,009.33</b>	<b>\$ (27,688.92)</b>
508-9023	GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	0.00	3,111.11	9,333.33	9,378.98	18,712.31	(9,378.98)	23,087.69	(32,466.67)
<b>Code 524 VOC ED: CARL D. PERKINS - 1984</b>		<b>\$ 0.00</b>	<b>\$ 3,111.11</b>	<b>\$ 9,333.33</b>	<b>\$ 9,378.98</b>	<b>\$ 18,712.31</b>	<b>\$ (9,378.98)</b>	<b>\$ 23,087.69</b>	<b>\$ (32,466.67)</b>
524-922Q	VOC ED: CARL D. PERKINS - 1984	8,402.07	0.00	16,593.67	0.00	24,995.74	0.00	0.00	0.00
524-923Q	VOC ED: CARL D. PERKINS - 1984	0.00	24,792.29	146,415.88	50,123.04	171,991.43	(25,575.55)	750.00	(26,325.55)
524-923R	VOC ED: CARL D. PERKINS - 1984	0.00	10,078.09	24,523.83	17,247.82	32,751.56	(8,227.73)	6,449.05	(14,676.78)
<b>TOTALS</b>		<b>\$ 8,402.07</b>	<b>\$ 34,870.38</b>	<b>\$ 187,533.38</b>	<b>\$ 67,370.86</b>	<b>\$ 229,738.73</b>	<b>\$ (33,803.28)</b>	<b>\$ 7,199.05</b>	<b>\$ (41,002.33)</b>

**AUBURN VOCATIONAL SCHOOL DISTR  
Monthly Cash Summary Report**

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
<b>Code 599 MISCELLANEOUS FED. GRANT FUND</b>									
599.920C	CARES ACT	\$ 12,392.05	\$ 0.00	\$ 12,392.05	\$ 0.00	\$ 24,784.10	\$ 0.00	\$ 0.00	\$ 0.00
<b>Grand Total</b>		<b>\$ 12,392.05</b>	<b>\$ 0.00</b>	<b>\$ 12,392.05</b>	<b>\$ 0.00</b>	<b>\$ 24,784.10</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
				<b>10,744,201.18</b>					<b>\$ 11,918,992.62</b>



## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Yord Date	Amount
<b>Type: ACCOUNTS_PAYABLE</b>										
<b>Default Payment Type: Check</b>										
31533	0	ACCOUNTS_PA	Check	1/10/2023	STRS OHIO	40508	RECONCILED	1/14/2023		\$ 24,468.18
		YABLE								
31501	57966	ACCOUNTS_PA	Check	1/3/2023	NEW DAIRY OPCO,	42186	RECONCILED	1/9/2023		91.70
		YABLE								
31522	57967	ACCOUNTS_PA	Check	1/3/2023	BROCK CONSTRUCTIO	41545	RECONCILED	1/13/2023		429.56
		YABLE								
31519	57968	ACCOUNTS_PA	Check	1/3/2023	N COMPANY COLD HARBOR BUILDING CO.	40097	RECONCILED	1/6/2023		1,200.00
		YABLE								
31510	57969	ACCOUNTS_PA	Check	1/3/2023	D & S DIVERSIFIED TECHNOLOGIE S	12857	RECONCILED	1/19/2023		1,872.00
		YABLE								
31508	57970	ACCOUNTS_PA	Check	1/3/2023	DIAMOND TECH INC	41398	RECONCILED	1/6/2023		3,350.34
		YABLE								
31500	57971	ACCOUNTS_PA	Check	1/3/2023	FIRE SAFETY SERVICE, INC.	40316	RECONCILED	1/11/2023		19,959.38
		YABLE								
31518	57972	ACCOUNTS_PA	Check	1/3/2023	GAZETTE NEWSPAPERS	11455	RECONCILED	1/6/2023		265.00
		YABLE								
31515	57973	ACCOUNTS_PA	Check	1/3/2023	ARAMSCO INC	41949	RECONCILED	1/6/2023		1,415.75
		YABLE								
31509	57974	ACCOUNTS_PA	Check	1/3/2023	GENE PTACHEK & SON	640	RECONCILED	1/9/2023		1,115.00
		YABLE								
31495	57975	ACCOUNTS_PA	Check	1/3/2023	GRAINGER	466	RECONCILED	1/9/2023		2,064.91
		YABLE								
31523	57976	ACCOUNTS_PA	Check	1/3/2023	HEMLY TOOL SUPPLY INC.	8616	RECONCILED	1/17/2023		6,528.00
		YABLE								
31520	57977	ACCOUNTS_PA	Check	1/3/2023	JAYSON PRODUCTS	41714	RECONCILED	1/9/2023		387.15
		YABLE								
31506	57978	ACCOUNTS_PA	Check	1/3/2023	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	1/13/2023		1,680.70
		YABLE								
31498	57979	ACCOUNTS_PA	Check	1/3/2023	MCGOWN & MARKLING CO., L.P.A	12253	RECONCILED	1/6/2023		13,378.00
		YABLE								
31504	57980	ACCOUNTS_PA	Check	1/3/2023	MENTOR AREA CHAMBER	10578	RECONCILED	1/11/2023		715.00
		YABLE								
31516	57981	ACCOUNTS_PA	Check	1/3/2023	21C ADVERTISING	414	RECONCILED	1/11/2023		1,900.00
		YABLE								
31513	57982	ACCOUNTS_PA	Check	1/3/2023	OHIO FCCLA	2745	RECONCILED	1/12/2023		2,110.00
		YABLE								
31511	57983	ACCOUNTS_PA	Check	1/3/2023	NICHOLS PAPER &	41932	RECONCILED	1/9/2023		1,986.50
		YABLE								

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
31505	57984	ACCOUNTS_PA	YABLE	1/3/2023	SUPPLY, CO ORNAMENTAL PRODUCTS	619 RECONCILED	1/9/2023			\$ 16,291.87
31502	57985	ACCOUNTS_PA	YABLE	1/3/2023	PAINTERS SUPPLY	42143 RECONCILED	1/6/2023			1,306.72
31493	57986	ACCOUNTS_PA	YABLE	1/3/2023	SALONCENTRI C	13024 RECONCILED	1/9/2023			2,624.22
31494	57987	ACCOUNTS_PA	YABLE	1/3/2023	WWILC CHAMBER OF COMMERCE	40233 RECONCILED	1/9/2023			25.00
31499	57988	ACCOUNTS_PA	YABLE	1/3/2023	TOTAL QUALITY TESTING INC	40323 RECONCILED	1/12/2023			2,040.00
31507	57989	ACCOUNTS_PA	YABLE	1/3/2023	ALRO STEEL CORPORATION	41193 RECONCILED	1/4/2023			2,212.33
31514	57990	ACCOUNTS_PA	YABLE	1/3/2023	POCKET NURSE ENTERPRISES, INC. INC	10331 RECONCILED	1/4/2023			8,460.62
31503	57991	ACCOUNTS_PA	YABLE	1/3/2023	R.E. MICHEL COMPANY INC	12295 RECONCILED	1/4/2023			410.95
31497	57992	ACCOUNTS_PA	YABLE	1/3/2023	ELSEVIER	11447 RECONCILED	1/4/2023			8,176.63
31512	57993	ACCOUNTS_PA	YABLE	1/3/2023	CHRISTOPHER MITCHELL	41578 RECONCILED	1/4/2023			33.78
31521	57994	ACCOUNTS_PA	YABLE	1/3/2023	JOSEPH WARGO	42532 RECONCILED	1/4/2023			71.74
31496	57995	ACCOUNTS_PA	YABLE	1/3/2023	BRIAN BONTEMPO	41373 RECONCILED	1/4/2023			45.68
31517	57996	ACCOUNTS_PA	YABLE	1/3/2023	JEFF SLAVKOVSKY	13632 RECONCILED	1/4/2023			32.24
31571	58004	ACCOUNTS_PA	YABLE	1/13/2023	NEW DAIRY OPCO,	42186 RECONCILED	1/17/2023			180.75
31593	58005	ACCOUNTS_PA	YABLE	1/13/2023	AT&T	41770 RECONCILED	1/18/2023			197.27
31560	58006	ACCOUNTS_PA	YABLE	1/13/2023	AT&T	171 RECONCILED	1/18/2023			1,485.45
31584	58007	ACCOUNTS_PA	YABLE	1/13/2023	ABI SERVICE CO, INC.	40574 RECONCILED	1/23/2023			734.00
31566	58008	ACCOUNTS_PA	YABLE	1/13/2023	GAZETTE NEWSPAPERS	11455 RECONCILED	1/18/2023			25.00
31591	58009	ACCOUNTS_PA	YABLE	1/13/2023	BURMAX COMPANY, INC.	482 RECONCILED	1/18/2023			1,603.78
31606	58010	ACCOUNTS_PA	YABLE	1/13/2023	SC STRATEGIC SOLUTIONS	41786 RECONCILED	1/18/2023			105.00
31590	58011	ACCOUNTS_PA	YABLE	1/13/2023	STATE CLEANING SOLUTIONS	12272 RECONCILED	1/23/2023			110.62

Start Date: 01012023

End Date: 01312023

## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Yord Date	Amount
31605	58012	ACCOUNTS_PA	YABLE	1/13/2023	KEYSTONE	11900	OUTSTANDING			\$ 733.00
31604	58013	ACCOUNTS_PA	YABLE	1/13/2023	AUTOBODY TOOL MART	12327	RECONCILED	1/20/2023		27.16
31583	58014	ACCOUNTS_PA	YABLE	1/13/2023	CONCORD PANINI'S	41933	RECONCILED	1/23/2023		74.91
31573	58015	ACCOUNTS_PA	YABLE	1/13/2023	PREMIER PAINT	1141	RECONCILED	1/23/2023		57.28
31598	58016	ACCOUNTS_PA	YABLE	1/13/2023	MENTOR LUMBER & SUPPLY CO	834	RECONCILED	1/18/2023		1,552.67
31554	58017	ACCOUNTS_PA	YABLE	1/13/2023	RAVENWOOD HEALTH	42221	RECONCILED	1/23/2023		3,111.11
31574	58018	ACCOUNTS_PA	YABLE	1/13/2023	CENGAGE LEARNING	10328	RECONCILED	1/17/2023		243.30
31561	58019	ACCOUNTS_PA	YABLE	1/13/2023	JONES & BARLETT LEARNING, LLC	10442	RECONCILED	1/19/2023		399.00
31589	58020	ACCOUNTS_PA	YABLE	1/13/2023	PLATTENBURG AND ASSOC, INC.	40994	RECONCILED	1/18/2023		900.00
31548	58021	ACCOUNTS_PA	YABLE	1/13/2023	BELL BINDERS LLC	12418	RECONCILED	1/18/2023		6,831.00
31558	58022	ACCOUNTS_PA	YABLE	1/13/2023	MAJOR WASTE DISPOSAL	570	RECONCILED	1/19/2023		84.00
31549	58023	ACCOUNTS_PA	YABLE	1/13/2023	SPEED-METALS	1679	RECONCILED	1/18/2023		200.00
31588	58024	ACCOUNTS_PA	YABLE	1/13/2023	NORTHCOAST EQUIP	40028	RECONCILED	1/18/2023		385.00
31610	58025	ACCOUNTS_PA	YABLE	1/13/2023	PENN FOSTER CAREER SCHOOL	13329	RECONCILED	1/18/2023		1,035.14
31557	58026	ACCOUNTS_PA	YABLE	1/13/2023	OHIO FFA ASSOCIATION	2746	RECONCILED	1/23/2023		459.00
31559	58027	ACCOUNTS_PA	YABLE	1/13/2023	WELLS FARGO FINANCIAL LEASING	40583	RECONCILED	1/18/2023		5,116.21
31568	58028	ACCOUNTS_PA	YABLE	1/13/2023	OH ASSOC. OF SECONDARY SCHOOL	7083	RECONCILED	1/23/2023		195.00
31570	58029	ACCOUNTS_PA	YABLE	1/13/2023	CITY OF PVILLE UTIL.	215	RECONCILED	1/20/2023		860.02
31587	58030	ACCOUNTS_PA	YABLE	1/13/2023	GRAINGER	466	RECONCILED	1/17/2023		885.20
31539	58031	ACCOUNTS_PA	YABLE	1/13/2023	HOME DEPOT CREDIT SERVICES	10207	RECONCILED	1/19/2023		3,304.50

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
31595	58032	ACCOUNTS_PA	Check	1/13/2023	ILLUMINATING COMPANY	925	OUTSTANDING			\$ 16,255.02
31555	58033	ACCOUNTS_PA	Check	1/13/2023	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	1/23/2023		1,854.65
31594	58034	ACCOUNTS_PA	Check	1/13/2023	LINCOLN ELECTRIC CO.	984	RECONCILED	1/30/2023		1,176.00
31537	58035	ACCOUNTS_PA	Check	1/13/2023	LOCATION CARPET CO.	10408	RECONCILED	1/23/2023		7,117.64
31586	58036	ACCOUNTS_PA	Check	1/13/2023	LOWE'S COMPANIES, INC.	11038	OUTSTANDING			615.63
31572	58037	ACCOUNTS_PA	Check	1/13/2023	21C ADVERTISING	414	RECONCILED	1/30/2023		2,790.15
31576	58038	ACCOUNTS_PA	Check	1/13/2023	SCREENVISION DIRECT	40250	RECONCILED	1/23/2023		624.00
31562	58039	ACCOUNTS_PA	Check	1/13/2023	TOTAL QUALITY TESTING INC	40323	RECONCILED	1/19/2023		3,740.00
31552	58040	ACCOUNTS_PA	Check	1/13/2023	UNITED WAY OF LAKE COUNTY	1064	RECONCILED	1/27/2023		334.02
31541	58041	ACCOUNTS_PA	Check	1/13/2023	ALL ELECTRONICS CORP.	13748	RECONCILED	1/31/2023		213.04
31592	58042	ACCOUNTS_PA	Check	1/13/2023	CINTAS CORPORATION	532	RECONCILED	1/19/2023		107.63
31551	58043	ACCOUNTS_PA	Check	1/13/2023	JACLYN M O'NEILL	42606	RECONCILED	1/19/2023		200.00
31601	58044	ACCOUNTS_PA	Check	1/13/2023	MICHAEL P REED	42590	RECONCILED	1/23/2023		200.00
31609	58045	ACCOUNTS_PA	Check	1/13/2023	WM CORPORATE SERVICES INC	734	RECONCILED	1/23/2023		286.59
31569	58046	ACCOUNTS_PA	Check	1/13/2023	FIREHOUSE FABRICATORS INC	42605	RECONCILED	1/18/2023		2,930.00
31580	58047	ACCOUNTS_PA	Check	1/13/2023	SPRINT	41733	RECONCILED	1/23/2023		334.42
31600	58048	ACCOUNTS_PA	Check	1/13/2023	FIRST COMMUNICATI ONS LLC	10610	RECONCILED	1/17/2023		72.11
31544	58049	ACCOUNTS_PA	Check	1/13/2023	CLEVELAND CLERGY COALITION	42598	OUTSTANDING			2,500.00
31599	58050	ACCOUNTS_PA	Check	1/13/2023	CHARDON OIL CO.	8287	RECONCILED	1/18/2023		1,106.47
31579	58051	ACCOUNTS_PA	Check	1/13/2023	GENERAL PEST	11210	RECONCILED	1/24/2023		210.75

Start Date: 01012023

End Date: 01312023

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
31597	58052	YABLE	ACCOUNTS_PA	1/13/2023	CONTROL CO. SAM'S CLUB	8469	RECONCILED	1/23/2023		\$ 685.06
31540	58053	YABLE	ACCOUNTS_PA	1/13/2023	O'REILLY AUTOMOTIVE, INC	40813	RECONCILED	1/26/2023		1,032.62
31602	58054	YABLE	ACCOUNTS_PA	1/13/2023	MARY WHEELER ADVANCED GAS & WELDING	40895	RECONCILED	1/19/2023		503.40
31563	58055	YABLE	ACCOUNTS_PA	1/13/2023	OHIO SCHOOLS COUNCIL	13407	RECONCILED	1/17/2023		27.60
31582	58056	YABLE	ACCOUNTS_PA	1/13/2023	VIVIANI FAMILY LIMITED ELSEVIER	812	RECONCILED	1/17/2023		3,902.00
31603	58057	YABLE	ACCOUNTS_PA	1/13/2023	LBL PRINTING	11774	RECONCILED	1/17/2023		2,003.74
31567	58058	YABLE	ACCOUNTS_PA	1/13/2023	BFG SUPPLY CO., LLC	11447	RECONCILED	1/17/2023		1,616.29
31550	58059	YABLE	ACCOUNTS_PA	1/13/2023	CRILE ROAD HARDWARE	13500	RECONCILED	1/17/2023		156.55
31578	58060	YABLE	ACCOUNTS_PA	1/13/2023	GUARDIAN ALARM COMPANY	1284	RECONCILED	1/17/2023		2,264.13
31543	58061	YABLE	ACCOUNTS_PA	1/13/2023	LISA SPROWLS	551	RECONCILED	1/17/2023		152.06
31581	58062	YABLE	ACCOUNTS_PA	1/13/2023	SHELBY KAMINSKI	42508	RECONCILED	1/17/2023		1,361.70
31577	58063	YABLE	ACCOUNTS_PA	1/13/2023	JOHNSTONE SUPPLY	13078	RECONCILED	1/17/2023		248.05
31538	58064	YABLE	ACCOUNTS_PA	1/13/2023	MICHAEL ZGREBNAK	41755	RECONCILED	1/17/2023		57.20
31553	58065	YABLE	ACCOUNTS_PA	1/13/2023	JEAN BRUSH	41393	RECONCILED	1/17/2023		35.58
31542	58066	YABLE	ACCOUNTS_PA	1/13/2023	GEOFFREY KENT	42588	OUTSTANDING			200.00
31545	58067	YABLE	ACCOUNTS_PA	1/13/2023	SUSAN CULOTTA	4059	RECONCILED	1/17/2023		139.77
31585	58068	YABLE	ACCOUNTS_PA	1/13/2023	ERIK WALTER	40796	RECONCILED	1/17/2023		83.90
31608	58069	YABLE	ACCOUNTS_PA	1/13/2023	ROGER MILLER	41090	RECONCILED	1/17/2023		155.30
31565	58070	YABLE	ACCOUNTS_PA	1/13/2023	PAUL STEFANKO	40650	RECONCILED	1/17/2023		50.34
31564	58071	YABLE	ACCOUNTS_PA	1/13/2023		12737	RECONCILED	1/17/2023		232.95
31556	58072	YABLE	ACCOUNTS_PA	1/13/2023		13680	RECONCILED	1/17/2023		46.45

## AUBURN VOCATIONAL SCHOOL DISTR

### Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
31575	58073	ACCOUNTS_PA	YABLE	1/13/2023	BARBARA RAYBURN	42596	RECONCILED	1/17/2023		\$ 279.54
31607	58074	ACCOUNTS_PA	YABLE	1/13/2023	KENNETH CAHILL	41897	RECONCILED	1/17/2023		208.48
31596	58075	ACCOUNTS_PA	YABLE	1/13/2023	SHERRY MARUSCHAK	42595	RECONCILED	1/17/2023		139.77
31546	58076	ACCOUNTS_PA	YABLE	1/13/2023	THOMAS FAZEKAS	42597	RECONCILED	1/17/2023		211.05
31547	58077	ACCOUNTS_PA	YABLE	1/13/2023	DAVID SPALL	42585	RECONCILED	1/17/2023		766.80
31650	58078	ACCOUNTS_PA	YABLE	1/20/2023	LAKE CTY DEPT OF JOB & FAMILY	13530	RECONCILED	1/27/2023		227.58
31617	58079	ACCOUNTS_PA	YABLE	1/20/2023	CHARTER COMMUNICATIONS	13042	RECONCILED	1/27/2023		797.33
31626	58080	ACCOUNTS_PA	YABLE	1/20/2023	JOHNSON CONTROLS SECURITY SOLUTIONS	40669	RECONCILED	1/25/2023		2,209.91
31643	58081	ACCOUNTS_PA	YABLE	1/20/2023	911 SAFETY EQUIPMENT LLC	42519	RECONCILED	1/25/2023		7,312.00
31634	58082	ACCOUNTS_PA	YABLE	1/20/2023	ASE EDUCATION FOUNDATION	1559	RECONCILED	1/27/2023		920.00
31627	58083	ACCOUNTS_PA	YABLE	1/20/2023	FIRST QUALITY POWER PLACE	755	RECONCILED	1/26/2023		2,126.80
31621	58084	ACCOUNTS_PA	YABLE	1/20/2023	PENN CARE INC	8957	RECONCILED	1/24/2023		740.00
31651	58085	ACCOUNTS_PA	YABLE	1/20/2023	PENN FOSTER CAREER SCHOO	13329	RECONCILED	1/23/2023		935.00
31616	58086	ACCOUNTS_PA	YABLE	1/20/2023	OHIO SCHOOL BOARD ASSOCIATION	786	RECONCILED	1/27/2023		3,822.00
31628	58087	ACCOUNTS_PA	YABLE	1/20/2023	APOGEE LEADERSHIP GROUP, LLC	42465	OUTSTANDING			4,000.00
31637	58088	ACCOUNTS_PA	YABLE	1/20/2023	OPCO, BENCO	42186	RECONCILED	1/24/2023		92.30
31640	58089	ACCOUNTS_PA	YABLE	1/20/2023	DENTAL CO	41892	RECONCILED	1/24/2023		137.94
31619	58090	ACCOUNTS_PA	YABLE	1/20/2023	BURMAX COMPANY, INC.	482	RECONCILED	1/24/2023		89.92
31638	58091	ACCOUNTS_PA	YABLE	1/20/2023	CLEVELAND PLUMBING SUPPLY CO	7888	RECONCILED	1/25/2023		988.00

Start Date: 01012023  
End Date: 01312023

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Yord Date	Amount
31620	58092	ACACCOUNTS_PA	YABLE	1/20/2023	CAMCOR, INC	41763	RECONCILED	1/23/2023		\$ 977.89
31636	58093	ACACCOUNTS_PA	YABLE	1/20/2023	KINZUA ENVIRONMENTAL INC	4035	RECONCILED	1/24/2023		192.31
31652	58094	ACACCOUNTS_PA	YABLE	1/20/2023	KEYSTONE	11900	RECONCILED	1/26/2023		14.00
31642	58095	ACACCOUNTS_PA	YABLE	1/20/2023	MORGAN LITHO	42582	RECONCILED	1/24/2023		770.00
31641	58096	ACACCOUNTS_PA	YABLE	1/20/2023	AUTOBODY TOOL MART	12327	RECONCILED	1/27/2023		120.65
31649	58097	ACACCOUNTS_PA	YABLE	1/20/2023	LORAIN CTY COMMUNITY COLLEGE	13647	RECONCILED	1/31/2023		70.50
31629	58098	ACACCOUNTS_PA	YABLE	1/20/2023	ELBER SUPPLY	41457	RECONCILED	1/25/2023		911.28
31639	58099	ACACCOUNTS_PA	YABLE	1/20/2023	CORO MEDICAL, LLC	41831	RECONCILED	1/23/2023		218.00
31630	58100	ACACCOUNTS_PA	YABLE	1/20/2023	GARDINER	40409	RECONCILED	1/23/2023		6,257.78
31635	58101	ACACCOUNTS_PA	YABLE	1/20/2023	GRAINGER	466	RECONCILED	1/24/2023		4,926.52
31618	58102	ACACCOUNTS_PA	YABLE	1/20/2023	HUNTINGTON NATIONAL BANK	10092	RECONCILED	1/23/2023		437.81
31624	58103	ACACCOUNTS_PA	YABLE	1/20/2023	PREMIER PAINT	1141	RECONCILED	1/26/2023		1,865.26
31623	58104	ACACCOUNTS_PA	YABLE	1/20/2023	AUBURN CAREER CENTER	499	RECONCILED	1/24/2023		911.70
31646	58105	ACACCOUNTS_PA	YABLE	1/20/2023	ELECTRIC APPLIANCE NATIONAL RESTAURANT ASSOC.	282	RECONCILED	1/27/2023		664.00
31633	58106	ACACCOUNTS_PA	YABLE	1/20/2023	NATIONAL RESTAURANT ASSOC.	11495	RECONCILED	1/23/2023		455.40
31622	58107	ACACCOUNTS_PA	YABLE	1/20/2023	MENTOR AREA CHAMBER	10578	RECONCILED	1/25/2023		150.00
31645	58108	ACACCOUNTS_PA	YABLE	1/20/2023	WEX BANK	41338	RECONCILED	1/26/2023		300.53
31632	58109	ACACCOUNTS_PA	YABLE	1/20/2023	OHIO ACTE	682	RECONCILED	1/31/2023		630.00
31644	58110	ACACCOUNTS_PA	YABLE	1/20/2023	FUTURE IMAGE PROMOTIONS	41176	RECONCILED	1/23/2023		181.20
31625	58111	ACACCOUNTS_PA	YABLE	1/20/2023	ADVANCED GAS & WELDING	13407	RECONCILED	1/23/2023		1,409.75
31614	58112	ACACCOUNTS_PA	Check	1/20/2023	JOHNSTONE	13078	RECONCILED	1/23/2023		813.74

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
31648	58113	ACCOUNTS_PA	YABLE	1/20/2023	FA SOLUTIONS LLC	41342	RECONCILED	1/23/2023		\$ 2,046.85
31615	58114	ACCOUNTS_PA	YABLE	1/20/2023	MSC INDUSTRIAL SUPPLY CO. INC.	7489	RECONCILED	1/23/2023		95.76
31647	58115	ACCOUNTS_PA	YABLE	1/20/2023	MICRO CENTER A/R	4017	RECONCILED	1/23/2023		294.85
31631	58116	ACCOUNTS_PA	YABLE	1/20/2023	MAPLEDALE FARM INC	10325	RECONCILED	1/23/2023		668.50
31668	58117	ACCOUNTS_PA	YABLE	1/27/2023	R.E. MICHEL COMPANY INC	12295	RECONCILED	1/30/2023		395.96
31683	58118	ACCOUNTS_PA	YABLE	1/27/2023	QUADIENT INC	42223	OUTSTANDING			410.32
31659	58119	ACCOUNTS_PA	YABLE	1/27/2023	GATEWAY PRODUCTS RECYCLING INC	42362	OUTSTANDING			108.00
31697	58120	ACCOUNTS_PA	YABLE	1/27/2023	MATTHEW BENDER & CO., INC.	65	RECONCILED	1/30/2023		984.22
31700	58121	ACCOUNTS_PA	YABLE	1/27/2023	BUNZL DISTRIBUTION MIDDLE CENTRAL COUNTY TREASURERS	7024	RECONCILED	1/31/2023		525.04
31690	58122	ACCOUNTS_PA	YABLE	1/27/2023	SKILLS USA OHIO	8104	OUTSTANDING			100.00
31684	58123	ACCOUNTS_PA	YABLE	1/27/2023	FIRE-SAFETY SERVICE, INC.	675	OUTSTANDING			1,980.00
31696	58124	ACCOUNTS_PA	YABLE	1/27/2023	DALMATION FIRE EQUIPMENT INC	40316	RECONCILED	1/31/2023		1,990.00
31685	58125	ACCOUNTS_PA	YABLE	1/27/2023	WOLTERS KLUWER INC	40893	RECONCILED	1/31/2023		6,003.41
31665	58126	ACCOUNTS_PA	YABLE	1/27/2023	LINCOLN ELECTRIC CO. USI	10129	OUTSTANDING			240.00
31704	58127	ACCOUNTS_PA	YABLE	1/27/2023	MEMORYLESS	984	RECONCILED	1/30/2023		602.80
31695	58128	ACCOUNTS_PA	YABLE	1/27/2023	BURMAX COMPANY, INC.	42417	OUTSTANDING			2,370.00
31672	58129	ACCOUNTS_PA	YABLE	1/27/2023	LAKE COUNTY GENERAL	42563	RECONCILED	1/30/2023		312.20
31705	58130	ACCOUNTS_PA	YABLE	1/27/2023		482	RECONCILED	1/31/2023		204.10
31666	58131	ACCOUNTS_PA	YABLE	1/27/2023		140	OUTSTANDING			220.50



## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Yond Date	Amount
31703	58132	ACCOUNTS_PA	Check	1/27/2023	HEMLY TOOL SUPPLY INC.	8616	RECONCILED	1/30/2023		\$ 145.91
		YABLE								
31664	58133	ACCOUNTS_PA	Check	1/27/2023	VERIZON WIRELESS	41745	OUTSTANDING			134.37
		YABLE								
31699	58134	ACCOUNTS_PA	Check	1/27/2023	NEW DAIRY OPCO,	42186	RECONCILED	1/30/2023		84.45
		YABLE								
31691	58135	ACCOUNTS_PA	Check	1/27/2023	U S POSTAL SERVICE	7745	OUTSTANDING			2,500.00
		YABLE								
31692	58136	ACCOUNTS_PA	Check	1/27/2023	MADWELL & SON DRYWALL	7705	OUTSTANDING			1,497.00
		YABLE								
31702	58137	ACCOUNTS_PA	Check	1/27/2023	HG/BUCKEYE EDUCATIONAL SYSTEMS	41917	OUTSTANDING			22,700.00
		YABLE								
31667	58138	ACCOUNTS_PA	Check	1/27/2023	GRAINGER	466	RECONCILED	1/31/2023		1,081.34
		YABLE								
31682	58139	ACCOUNTS_PA	Check	1/27/2023	LAKE COUNTY TREASURER	8426	RECONCILED	1/31/2023		3,537.87
		YABLE								
31671	58140	ACCOUNTS_PA	Check	1/27/2023	ILLUMINATING COMPANY	925	RECONCILED	1/30/2023		991.25
		YABLE								
31688	58141	ACCOUNTS_PA	Check	1/27/2023	GARRETT STEFANCIN	42612	OUTSTANDING			400.00
		YABLE								
31676	58142	ACCOUNTS_PA	Check	1/27/2023	JACLYN M O'NEILL	42606	RECONCILED	1/30/2023		400.00
		YABLE								
31681	58143	ACCOUNTS_PA	Check	1/27/2023	MICHAEL P REED	42590	OUTSTANDING			600.00
		YABLE								
31706	58144	ACCOUNTS_PA	Check	1/27/2023	DONOVAN BUCHS	8885	OUTSTANDING			200.00
		YABLE								
31678	58145	ACCOUNTS_PA	Check	1/27/2023	MANUFACTURING SKILL STANDARDS	40085	OUTSTANDING			3,471.00
		YABLE								
31677	58146	ACCOUNTS_PA	Check	1/27/2023	GORDON FOOD SERVICE	8479	OUTSTANDING			3,714.33
		YABLE								
31663	58147	ACCOUNTS_PA	Check	1/27/2023	CREDIT CARD OPERATION	41906	RECONCILED	1/30/2023		1,401.21
		YABLE								
31693	58148	ACCOUNTS_PA	Check	1/27/2023	CHARTER COMMUNICATI ONS	13042	OUTSTANDING			85.01
		YABLE								
31679	58149	ACCOUNTS_PA	Check	1/27/2023	SYSO FOOD SERVICES OF	8412	RECONCILED	1/31/2023		4,402.86
		YABLE								
31675	58150	ACCOUNTS_PA	Check	1/27/2023	ARROWHEAD SCIENTIFIC, INC	41773	RECONCILED	1/31/2023		484.47
		YABLE								
31674	58151	ACCOUNTS_PA	Check	1/27/2023	PAINTERS SUPPLY	42143	RECONCILED	1/31/2023		1,272.17
		YABLE								
31660	58152	ACCOUNTS_PA	Check	1/27/2023	SCHOOL SPECIALTY,	7865	RECONCILED	1/30/2023		35,536.57
		YABLE								

Start Date: 01012023  
End Date: 01312023

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
31662	58153	ACCOUNTS_PA	Check	1/27/2023	LLC B&H PHOTO-VIDEO	8659	RECONCILED	1/30/2023		\$ 1,697.05
31689	58154	ACCOUNTS_PA	Check	1/27/2023	JOHNSTONE SUPPLY	13078	RECONCILED	1/30/2023		57.96
31680	58155	ACCOUNTS_PA	Check	1/27/2023	CHANNEY ELECTRONICS INC	1017	RECONCILED	1/30/2023		1,305.95
31694	58156	ACCOUNTS_PA	Check	1/27/2023	LBL PRINTING	13500	RECONCILED	1/30/2023		323.69
31687	58157	ACCOUNTS_PA	Check	1/27/2023	MUNICIPAL EMERGENCY SERVICES	41310	RECONCILED	1/30/2023		279.35
31661	58158	ACCOUNTS_PA	Check	1/27/2023	ESC OF THE WESTERN RESERVE	41901	RECONCILED	1/30/2023		12,779.19
31673	58159	ACCOUNTS_PA	Check	1/27/2023	DAVID SPALL	42585	RECONCILED	1/30/2023		375.00
31701	58160	ACCOUNTS_PA	Check	1/27/2023	BLAIR SUTTLES	42346	RECONCILED	1/30/2023		37.00
31686	58161	ACCOUNTS_PA	Check	1/27/2023	DAWN BUBONIC	12967	RECONCILED	1/30/2023		87.52
31669	58162	ACCOUNTS_PA	Check	1/27/2023	MICHAEL WILLIAMS	42610	OUTSTANDING			250.46
31698	58163	ACCOUNTS_PA	Check	1/27/2023	MICHAEL ZGREBNAK	42588	RECONCILED	1/30/2023		200.00
31670	58164	ACCOUNTS_PA	Check	1/27/2023	LAURA CISZEWSKI	40675	RECONCILED	1/30/2023		65.61
<b>\$ 385,100.97</b>										
<b>Default Payment Type: Electronic</b>										
31613	0	ACCOUNTS_PA	Electronic	1/18/2023	FLEX SAVE	999992	RECONCILED	1/21/2023		210.90
31656	0	ACCOUNTS_PA	Electronic	1/25/2023	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	1/28/2023		3,431.20
31535	0	ACCOUNTS_PA	Electronic	1/10/2023	STATE TEACHERS RETIREMENT	480	RECONCILED	1/14/2023		3,194.06
31534	0	ACCOUNTS_PA	Electronic	1/10/2023	Workers Comp	900950	RECONCILED	1/14/2023		1,013.27
31536	0	ACCOUNTS_PA	Electronic	1/10/2023	SCHOOL EMPLOYEES RETIRE.	7727	RECONCILED	1/14/2023		8,321.40
31612	0	ACCOUNTS_PA	Electronic	1/18/2023	LAKE COUNTY SCHOOLS COUNCIL	999998	RECONCILED	1/21/2023		119,960.28

## AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Yord Date	Amount
31658		0 ACCOUNTS_PA YABLE	Electronic	1/25/2023	BANK ONE/MEMO/FIC A	900693	RECONCILED	1/28/2023		\$ 15.50
31707		0 ACCOUNTS_PA YABLE	Electronic	1/27/2023	SERS	900926	RECONCILED	1/28/2023		1,745.14
31611		0 ACCOUNTS_PA YABLE	Electronic	1/13/2023	SERS	900926	RECONCILED	1/14/2023		1,618.74
31654		0 ACCOUNTS_PA YABLE	Electronic	1/25/2023	Workers Comp	900950	RECONCILED	1/28/2023		990.09
31657		0 ACCOUNTS_PA YABLE	Electronic	1/25/2023	STATE TEACHERS RETIREMENT EMPLOYEES RETIRE-	480	RECONCILED	1/28/2023		26,975.82
31655		0 ACCOUNTS_PA YABLE	Electronic	1/25/2023	SCHOOL EMPLOYEES	7727	RECONCILED	1/28/2023		8,298.23
31532		0 ACCOUNTS_PA YABLE	Electronic	1/10/2023	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	1/14/2023		3,510.26
31708		0 ACCOUNTS_PA YABLE	Electronic	1/31/2023	MEDICAL MUTUAL OF OHIO	999994	RECONCILED	1/31/2023		8,281.08
<b>Type: REFUND</b>										\$ 187,565.97
<b>Type: Default Payment Check</b>										\$ 572,666.94
31524		57997 REFUND	Check	1/5/2023	JENNIFER ROBINSON	42592	RECONCILED	1/9/2023		784.00
31525		57998 REFUND	Check	1/5/2023	BRANDON KNISLEY	42604	RECONCILED	1/10/2023		725.00
31526		57999 REFUND	Check	1/5/2023	GABRIEL KOVATS	42456	OUTSTANDING			666.00
31527		58000 REFUND	Check	1/5/2023	ZACHARY ZWICK	42594	RECONCILED	1/17/2023		32.00
31528		58001 REFUND	Check	1/5/2023	COREY KELLY	42600	OUTSTANDING			1,259.00
31529		58002 REFUND	Check	1/5/2023	MICHELLE RODEWALD	11544	RECONCILED	1/6/2023		50.00
31530		58003 REFUND	Check	1/5/2023	LAURA BARWIDI	41817	RECONCILED	1/6/2023		50.00
<b>Type: PAYROLL</b>										\$ 3,566.00
<b>Type: Default Payment</b>										\$ 3,566.00
31653		0 PAYROLL		1/25/2023	AUBURN VOCATIONAL		RECONCILED	1/28/2023		220,003.79

Start Date: 01012023

End Date: 01312023

### AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Yend Date	Amount
31531	0	PAYROLL		1/10/2023	SCHOOL DISTR AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	1/14/2023		\$ 225,146.72
										<u>\$ 445,150.51</u>
										<u>\$ 445,150.51</u>
<b>Grand Total</b>										<b>\$ 1,021,383.45</b>

**Auburn Career Center**  
**Monthly History Comparison-General Fund**  
**January 31, 2023**

	Monthly Comparison			Avg Chg	Annual Comparison			Remain 2023	Budget Expended
	Jan FY21	Jan FY22	Jan FY23		Actual 2021	Actual 2022	Budget 2023		
<b>Revenue</b>									
Rent Estate	\$ 2,875,690	\$ 3,025,916	\$ 3,113,927		\$ 6,279,207	\$ 6,605,096	\$ 6,507,803	\$ 3,393,876	48%
Tangible Personal (P)	\$ 170,598	\$ 177,943	\$ 178,430		\$ 368,468	\$ 377,333	\$ 358,911	\$ 180,481	50%
Foundation	\$ 1,291,351	\$ 1,652,397	\$ 1,315,763		\$ 2,230,339	\$ 2,447,733	\$ 2,430,568	\$ 1,114,805	54%
Homesite & Rollback	\$ 428,063	\$ 447,300	\$ 462,178		\$ 866,255	\$ 902,060	\$ 889,583	\$ 427,405	52%
Other	\$ 178,462	\$ 405,507	\$ 332,780		\$ 466,247	\$ 576,420	\$ 336,596	\$ 3,816	99%
<b>Subtotal</b>	<b>\$ 4,944,164</b>	<b>\$ 5,709,063</b>	<b>\$ 5,403,079</b>		<b>\$ 10,214,516</b>	<b>\$ 10,908,642</b>	<b>\$ 10,523,461</b>	<b>\$ 5,120,382</b>	<b>51%</b>
<b>Expense</b>									
Salaries	\$ 2,302,016	\$ 2,311,794	\$ 2,395,549	2.0%	\$ 3,894,760	\$ 3,907,802	\$ 4,328,299	\$ 1,932,750	55%
Benefits	\$ 1,045,446	\$ 1,036,950	\$ 1,079,553	1.6%	\$ 1,763,190	\$ 1,748,509	\$ 1,978,334	\$ 898,781	55%
Purchased Services	\$ 727,639	\$ 787,957	\$ 907,982	11.8%	\$ 1,350,495	\$ 1,299,549	\$ 1,494,481	\$ 586,499	61%
Supplies	\$ 384,622	\$ 373,118	\$ 555,575	23.0%	\$ 566,140	\$ 598,566	\$ 688,351	\$ 132,776	81%
Capital Outlay/Equipment	\$ 245,976	\$ 158,283	\$ 438,322	70.6%	\$ 206,831	\$ 249,307	\$ 447,306	\$ 8,984	98%
Other	\$ 62,081	\$ 66,241	\$ 72,885		\$ 131,774	\$ 140,188	\$ 182,243	\$ 109,358	40%
<b>Subtotal</b>	<b>\$ 4,767,780</b>	<b>\$ 4,734,344</b>	<b>\$ 5,449,865</b>		<b>\$ 7,913,190</b>	<b>\$ 7,943,920</b>	<b>\$ 9,119,014</b>	<b>\$ 3,669,149</b>	<b>60%</b>
Revenue/Expense (Operating Balance)		\$ 974,720	\$ (46,786)		\$ 2,301,326	\$ 2,964,722	\$ 1,404,447		
<b>Other Uses</b>									
Advances Returned	\$ 221,926	\$ 247,614	\$ 27,525		\$ 230,637	\$ 247,614	\$ 27,875	\$ 27,875	
Advances Out	\$ -	\$ -	\$ -		\$ 256,783	\$ 27,525	\$ 50,000	\$ 50,000	
Transfers	\$ 116,243	\$ 166,628	\$ 280,251		\$ 864,223	\$ 955,353	\$ 1,421,551	\$ 1,421,551	
<b>Subtotal</b>	<b>\$ 105,683</b>	<b>\$ 80,986</b>	<b>\$ (252,726)</b>		<b>\$ (890,570)</b>	<b>\$ (735,264)</b>	<b>\$ (1,443,676)</b>	<b>\$ (1,443,676)</b>	
Beginning Cash Ending Cash	\$ 7,076,130 \$ 6,757,589	\$ 9,076,406 \$ 8,942,185	\$ 10,190,619 \$ 9,816,427		\$ 9,021,876 \$ 7,886,480	\$ 11,413,892 \$ 10,115,939	\$ 10,115,939 \$ 10,076,710		
Encumbrances	\$ 931,129	\$ 875,740	\$ 876,081		\$ 95,885	\$ 189,970			

This is an unaudited financial report.



**Auburn  
Career Center**



*Attachment Item # 9*

*Approve Resolution  
Accepting Rates and  
Amounts for FY23-24*

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(CITY, VILLAGE OR LOCAL BOARD OF EDUCATION)

Revised Code, Secs. 5705.34, -35.

The Board of Education of the **Auburn Joint Vocational School District, Lake County, Ohio**, met in

Regular session on the 7th day of March, 2023.  
(Regular or Special)

at the office of Auburn Career Center Board of Education with the following members present:

<u>Mr. Brush</u>	<u>Ms. Maruschak</u>	<u>Mr. Strever</u>
<u>Mr. Cahill</u>	<u>Mr. Miller</u>	<u>Mr. Walter</u>
<u>Dr. Culotta</u>	<u>Ms. Rayburn</u>	<u>Mrs. Wheeler</u>
<u>Mr. Kent</u>	<u>Mr. Stefanko</u>	

M\_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2023.

and

WHEREAS, The Budget Commission of Lake County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Auburn Joint Vocational School District, Lake County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:



**SCHEDULE A**  
**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET**  
**COMMISSION, AND COUNTY AUDITORS ESTIMATED TAX RATES @ 95% (including Geauga & Trumbull Co)**

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation				Amount Approved By Budget Commission Inside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to Be Levied	
	Column II				Column IV				Outside 10 Mill Limit	Inside 10 Mill Limit
	7	641	551	27					V	VI
General Fund	7	641	551	27					1.50	
Bond Retirement Fund										
Emergency Levy										
Library Fund										
Permanent Improvement Fund										
Fund										
Fund										
<b>TOTAL</b>	<b>7</b>	<b>641</b>	<b>551</b>	<b>27</b>					<b>1.50</b>	

**SCHEDULE B**  
**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Schedule A, Column II)</small>			
		7	641	551	27
General Fund: Levy authorized by voters in 1968 not to exceed <u>cont.</u> years	1.50	7	641	551	27
General Fund: Levy authorized by voters on not to exceed <u>    </u> years					
General Fund: Levy authorized by voters on not to exceed <u>    </u> years					
General Fund: Levy authorized by voters on not to exceed <u>    </u> years					
General Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Emergency Levy Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Emergency Levy Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Emergency Levy Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Emergency Levy Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Emergency Levy Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Library Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Library Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Permanent Improvement Fund: Levy authorized by voters on not to exceed <u>    </u> years					
Permanent Improvement Fund: Levy authorized by voters on not to exceed <u>    </u> years					

**SCHEDULE B (CONTINUED)**  
**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy <small>(Carry to Schedule A, Column B)</small>			
_____ Fund: Levy authorized by voters on not to exceed _____ years					
_____ Fund: Levy authorized by voters on not to exceed _____ years					
_____ Fund: Levy authorized by voters on not to exceed _____ years					
_____ Fund: Levy authorized by voters on not to exceed _____ years.					

and be it further **RESOLVED**, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

M \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- |                    |            |                      |            |                     |            |
|--------------------|------------|----------------------|------------|---------------------|------------|
| <u>Mr. Brush</u>   | <u>Aye</u> | <u>Ms. Maruschak</u> | <u>Aye</u> | <u>Mr. Strever</u>  | <u>Aye</u> |
| <u>Mr. Cahill</u>  | <u>Aye</u> | <u>Mr. Miller</u>    | <u>Aye</u> | <u>Mr. Walter</u>   | <u>Aye</u> |
| <u>Dr. Culotta</u> | <u>Aye</u> | <u>Ms. Rayburn</u>   | <u>Aye</u> | <u>Mrs. Wheeler</u> | <u>Aye</u> |
| <u>Mr. Kent</u>    | <u>Aye</u> | <u>Mr. Stefanko</u>  | <u>Aye</u> |                     |            |

Adopted the 7th day of March, 2023

\_\_\_\_\_  
 Clerk of the Board of Education of the  
 Auburn Joint Vocational School District,  
 Lake County, Ohio

**CERTIFICATE OF COPY**  
**ORIGINAL ON FILE**

The State of Ohio, LAKE County, ss.

I, Sherry L. Williamson, Clerk of the Board of Education of the Auburn Joint Vocational School District, in said County, and in whose custody the Files and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original minutes now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 7th day of March, 2023.

\_\_\_\_\_  
 Clerk of the Board of Education of the  
 Auburn Joint Vocational School District,  
 Lake County, Ohio.

<sup>1</sup> A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as may be approved by the Department of Taxation of Ohio.

**Auburn  
Career Center**



*Attachment Item # 13*

*Human Resources*



**Human Resources**

*March 7, 2023*

**Adult Workforce Education**

*2022-2023*

<b>Employee Name</b>	<b>Title</b>	<b>Hourly Amount</b>
Walter Czerwinski	Certified Production Technician Instructor	\$30.00
Andrew Venclauskas	Aspire Instructor	\$24.00
Dalton Bode	Firefighter Instructor	\$30.00
Constance Bruening	Practical Nursing Instructor	\$30.00

***Out of State Professional Development Travel***

*2022-2023*

<b>Employee Name</b>	<b>Program</b>	<b>Location</b>	<b>Purpose of Travel</b>	<b>Date(s) of Travel</b>
Linda Yoo	Auburn Practical Nursing Program	Fort Wayne, IN	Nursing Seminar	3/3/23
Karen Howell	Auburn Practical Nursing Program	Fort Wayne, IN	Nursing Seminar	3/3/23
Jamie Burgett	EMT/Paramedic Program	Louisville, KY	COAEMSP Accreditation Education Seminar	6/1/23-6/4/23
Joe Cooper	EMT/Paramedic Program	Louisville, KY	COAEMSP Accreditation Education Seminar	6/1/23-6/4/23
Mat Urie	EMT/Paramedic Program	Louisville, KY	COAEMSP Accreditation Education Seminar	6/1/23-6/4/23
Sean Davis	EMT/Paramedic Program	Louisville, KY	COAEMSP Accreditation Education Seminar	6/1/23-6/4/23

**Auburn  
Career Center**



*Attachment Item # 14*

*2 Year & 5 Month  
Assistant Adult Director  
Contract*

# Auburn Career Center



1. Administrator's Name:

**Cory Hutter**

2. Date of Board Action:

**March 7, 2023**

3. Effective Dates of Employment Under this Contract:

**March 6, 2023-July 31, 2025**

4. Administrative Position:

**Assistant Adult Director**

5. Number of Days Per Year upon which the Salary is Based:

**260**

a. Number of Scheduled Work days Per Year:

**228**

b. Number of Vacation Days:

**20**

6. Salary Rate Per School Year:

**\$68,005.00**

## ADMINISTRATOR'S CONTRACT

THIS IS AN AGREEMENT by and between the person whose name appears in Block No. 1, who is hereafter referred to as "ADMINISTRATOR," and the Board of Education of the Auburn Career Center, pursuant to action duly adopted by the Board of Education on the date set forth in Block No. 2.

WHEREAS, acting upon the recommendation of the Superintendent to employ an administrator pursuant to Section 3319.02, Ohio Revised Code, the Board of Education has authorized this Contract; and,

WHEREAS, the ADMINISTRATOR has been notified, as required by Section 3309.53, Ohio Revised Code, of his/her duties and obligations under Chapter 3309, Ohio Revised Code, being laws pertaining to the School Teachers Retirement Systems ("STRS"), and the ADMINISTRATOR accepts the provisions of the laws pertaining to STRS as a part of this contract and as a condition of this employment. The Board shall pay the ADMINISTRATOR'S share of STRS contributions as required by law. In addition, the Board shall "pick up" (pay directly) the ADMINISTRATOR'S share of total retirement contribution to STRS on behalf of the ADMINISTRATOR. During the term of this Contract, this pick-up shall be a condition of the ADMINISTRATOR'S employment in the District and shall not be at his option.

NOW, THEREFORE, IT IS MUTUALLY AGREED that for the effective dates of employment set forth in Block No. 3, the ADMINISTRATOR is employed by the Board, to serve in the position set forth in Block No. 4.

IN CONSIDERATION of the salary provided herein, the ADMINISTRATOR agrees to abide by rules and regulations adopted by the Board of Education for the government of its employees and to perform such duties as the Superintendent of Schools may direct and assign pursuant to Section 3319.01, Ohio Revised Code. The ADMINISTRATOR shall perform the duties of his/her position as set forth in the job description adopted by the Board of Education, which may be amended from time to time during the term of this Agreement. The ADMINISTRATOR shall work the number of work days set forth in Block No. 5.

IN CONSIDERATION of such services, the Board of Education shall pay the ADMINISTRATOR the salary, per school year, set forth in Block No. 6 which shall be for the work days set forth in Block No. 5a and the vacation days set forth in Block No. 5b. The salary may be increased by mutual agreement during the term of this Contract by an amendment hereto but may not be decreased unless the decrease is part of a uniform plan affecting the entire Career Center. Upon separation from employment, if entitled to vacation, all accrued and unused vacation leave credited to the Administrator at the time of separation, not to exceed the amount accrued within three (3) years before the date of separation, shall be paid at the then current rate of pay as calculated on a per diem basis. The ADMINISTRATOR shall also be entitled to those fringe benefits provided by the Board for this position, which benefits may from time to time be changed during the term of this Contract as determined by the Board.

The ADMINISTRATOR'S per diem amount shall be determined by dividing the salary rate per school year by the number of work days set forth in Block No. 5.

THE ADMINISTRATOR shall be entitled to use of sick leave in accordance with Ohio law. Sick leave shall accumulate at the rate of 1.25 days per month and total accumulation shall be established by Board policy. The ADMINISTRATOR shall be entitled to three (3) personal days per Contract year.

THE ADMINISTRATOR shall be evaluated in accordance with such procedure as the Board of Education adopts and the results of the evaluation shall be considered by the Board of Education in determining whether to renew this Contract. The Board may, in its discretion, also consider any such evaluation in determining what, if any, changes should be made in the Administrator's compensation. The Administrator's evaluation will include consideration of whether s/he has accomplished the goals and/objectives set for him/her by the Board of Education or its designee. The establishment of an evaluation procedure shall not create an expectancy of continued employment, except as provided by law, and nothing in this Contract shall prevent the Board from making the final determination regarding the renewal or non-renewal of this Contract.

UNLESS EARLIER TERMINATED OR SUSPENDED in accordance with law, this Contract shall remain in force for the term set forth in Block No. 3, but it is hereby mutually agreed by the parties that at any time during the life of this Contract the ADMINISTRATOR, at the discretion of the Superintendent, may be transferred without reduction in compensation from the position set forth in Block No. 4 to a position of lesser responsibility, unless compensation is reduced by mutual agreement or otherwise in accordance with law.

NON-RENEWAL of this Contract by the Board of Education shall be governed by O.R.C. §3319.02. This Contract may be terminated during its term by the mutual agreement of the ADMINISTRATOR and the Board; by resignation, retirement, disability or death of the ADMINISTRATOR; or in accordance with the laws of Ohio.

THIS AGREEMENT IS CONTINGENT upon the continuation, at current levels, of any state, federal and/or grant funding which directly supports the position to which the ADMINISTRATOR has been assigned.

BOARD OF EDUCATION OF THE  
AUBURN CAREER CENTER

\_\_\_\_\_  
Administrator                      Date

By \_\_\_\_\_  
Board President                      Date

By \_\_\_\_\_  
Treasurer                      Date

Sign and Return copy within five (5) days to the Treasurer's Office



**Auburn  
Career Center**



*Attachment Item # 17*

*Affiliation Agreements*





**2022-2023 School Year Affiliation Agreement**  
***Work-Based Learning Program***

This Affiliation Agreement (“Agreement”) is entered into on this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, by and between Auburn Vocational School District Board of Education (“Auburn Career Center”), which is located at 8140 Auburn Road, Concord Township, Ohio 44077 and Just 4 Kids (“Affiliate Organization”), which is located at 651 South St., Chardon, Ohio 44024 (collectively, “Parties”).

WHEREAS the Auburn Career Center is currently conducting educational programs in Career and Technical Education and desires to obtain work-based learning for the students enrolled in its educational programs in conjunction with the Affiliate Organization.

WHEREAS the Affiliate Organization has the facilities and is willing to provide work-based learning at its facilities to the students enrolled in said educational programs of the Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, the following are the aspects of the affiliation between the Parties:

**1. General Provisions**

- a. The primary purpose of the employment-based experience is educational.
- b. This Agreement shall not be terminated without the knowledge of all individuals concerned.
- c. Learning experiences and job tasks shall be planned and managed utilizing the work-based learning program for each student.
- d. The coordinating educator and mentor/supervisor shall jointly develop and update the work-based learning program for each student.
- e. The length of student assignments shall be by mutual decision between the Parties.
- f. Any student may withdraw and/or transfer from a training station after providing appropriate notification when it will enhance the student’s educational opportunities.
- g. The students will work a minimum of three (3) hours of Auburn Career Center time each week but not more than nine (9) hours of Auburn Career Center time each week.
- h. All complaints should be addressed to and resolved by the coordinating educator and assigned mentor/sponsor.

- i. There shall be no discrimination in the administration of this program on the basis of race, religion, creed, sex, and/or national origin and the Affiliate Organization shall provide reasonable accommodations for individuals with disabilities.
- j. The Auburn Career Center may refer to the affiliation with the Affiliate Organization in Auburn Career Center's catalog and in other public information materials regarding Auburn Career Center programs. The Affiliate Organization may refer to the affiliation with the Auburn Career Center in the Affiliate Organization's brochures and other public information materials regarding Affiliate Organization programs. Each party reserves the right to a final review and approval of all public information materials that include such a reference.
- k. All applicable confidentiality laws shall be observed by the Parties.

## 2. Student Provisions

- a. Students shall uphold the policies, rules, and regulations of both the Affiliate Organization and Auburn Career Center. For example, the students shall conform to the rules and regulations of the Affiliate Organization and follow all directives of Affiliate Organization staff. By way of further example, the students are also to follow all general regulations and minimum safety standards including, but not limited to, fire safety procedures, hazardous material, and sanitation and safety management.
- b. Student actions, attitudes, and appearance shall reflect positively on both the Affiliate Organization and Auburn Career Center. For example, the students shall wear appropriate attire mutually agreed upon between the Affiliate Organization and Auburn Career Center.
- c. Students shall provide advance notification of absence to both the Affiliate Organization and coordinating educator.
- d. Students shall attend functions that show appreciation for the Affiliate Organization.
- e. Students shall not pursue conflicting employment while enrolled in the work-based learning program.
- f. Students shall complete and submit records of work experiences as required by the Auburn Career Center.
- g. Student work-based activities shall be chosen and completed as designated by the coordinating educator and assigned mentor/sponsor.
- h. Students must first obtain approval of the coordinating educator before quitting and/or changing jobs.
- i. If students are unable to meet the requirements of the described workforce experiences, a conference between the coordinating educator and assigned mentor/sponsor shall be held to determine the appropriate course of action. The Auburn Career Center shall, however, have final responsibility for determining the academic status of the students.
- j. The students are solely responsible for transportation and transportation costs while assigned to the Affiliate Organization.

- k. As part of the work-based learning experience, a stipend and/or any other compensation may be paid to individuals – whom are also students of the Auburn Career Center – as employees of the Affiliate Organization for their work as part of the work-based learning program. As such individuals are paid and/or compensated for their work, these individuals are considered employees of the Affiliate Organization and, therefore, such individuals shall be covered by social security, unemployment compensation, workers' compensation, liability coverage, and/or any other employment related benefits by the Affiliate Organization only. Such individuals shall never be considered employees of the Auburn Career Center.
- l. Students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with workplace regulations.

### 3. Parent/Guardian Provisions of High School Students

- a. Along with high school students, parents/guardians are responsible for the personal conduct of the student at the Affiliate Organization and Auburn Career Center.
- b. Parents/Guardians are responsible for providing and approving any and all transportation to and from the worksite for the high school students.
- c. Parents/Guardians shall encourage the high school students to carry out duties and responsibilities effectively.
- d. Parents/Guardians shall ensure that the high school students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with workplace regulations.

### 4. Affiliate Organization Provisions

- a. The Affiliate Organization shall provide the physical facilities and work environment needed for the students assigned to the work-based learning program in compliance with all applicable industry standards and laws, as well as all rules and regulations of the Auburn Career Center.
- b. The Affiliate Organization shall provide parking for the students.
- c. The Affiliate Organization shall employ each student for not less than three (3) hours a week or more than forty (40) hours a week.
- d. The Affiliate Organization shall assign a supervisor/mentor who shall work with the coordinating educator in developing each student's learning agreement and evaluating each student.
- e. The Affiliate Organization shall comply with all local, state, and federal employment and compensation laws applicable to each student.
- f. The Affiliate Organization shall provide activities for the students to complete on the job.
- g. The Affiliate Organization shall counsel each student about the student's progress on the job.
- h. The Affiliate Organization shall provide an orientation for each student at the beginning of the work-based learning program assignments.

- i. The Affiliate Organization may request Auburn Career Center to withdraw a student from the work-based learning program if the work performance and/or behavior of the student is unsatisfactory and/or disruptive.
- j. The Affiliate Organization may request Auburn Career Center to withdraw an individual student from the work-based learning program if the student's health status is a detriment to the student's successful completion of the work-based learning program.
- k. The Affiliate Organization shall appoint a liaison to coordinate and communicate – on a weekly basis – with the coordinating educator.
- l. The Affiliate Organization shall administer emergency medical treatment to students and/or call 911 for injury or illness suffered during the work-based learning program. The cost of such treatment shall be the responsibility of the individual student and/or the student's family.

**5. Auburn Career Center Provisions**

- a. The Auburn Career Center shall provide a coordinating educator to coordinate and communicate – on a weekly basis – with the Affiliate Organization.
- b. The coordinating educator shall periodically observe and evaluate each student's on-the-job performance.
- c. The coordinating educator shall assist the students in securing an appropriate employment-based experience.
- d. The coordinating educator shall counsel each student about the student's progress on the job.
- e. The coordinating educator shall determine each student's final grade for any credit granted.
- f. The coordinating educator shall reinforce on-the-job experiences through mentorship or educational activities.
- g. The coordinating educator shall fairly enforce policies, rules, and regulations.
- h. The Auburn Career Center may withdraw any student from the Affiliate Organization if proper supervision and/or education of the student is not provided.

**6. Additional Provisions**

- a. This Agreement is not assignable but is binding on the corporate successor of the Parties.
- b. This Agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students, parents, and/or employees of the Parties.
- c. It is understood and agreed that the Parties to this Agreement may revise and/or modify this Agreement by written amendment when both parties agree to such amendments.
- d. This Agreement shall be binding when executed by both parties.
- e. This Agreement supersedes all prior written and oral agreements between the parties.

- f. **This Agreement shall be governed by the laws of the State of Ohio.**
- g. **This Agreement is for a term of the 2022-2023 school year unless terminated by either party.**
- h. **The delay and/or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall such delay and/or failure give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.**

IN WITNESS WHEREOF, the Parties execute this Agreement by persons who warrant that they have the authority to execute this Agreement.

FOR Just 4 Kids \_\_\_\_\_:

Kelsey Satterlee  
Signature

2-2-23  
Date

Kelsey Satterlee  
Printed Name

Administrator  
Title

**FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:**

\_\_\_\_\_  
Brian Bontempo, Superintendent (official capacity only)\*

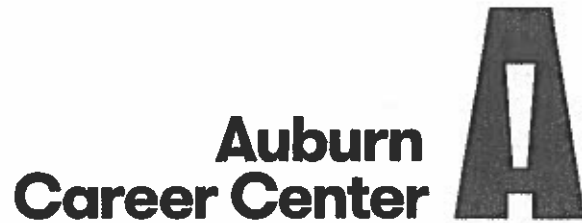
\_\_\_\_\_  
Date

\_\_\_\_\_  
Sherry Williamson, Treasurer (official capacity only)\*

\_\_\_\_\_  
Date

\* This Agreement has no legal effect absent Board action





**2022-2023 School Year Affiliation Agreement**  
***Work-Based Learning Program***

This Affiliation Agreement (“Agreement”) is entered into on this 24 day of JANUARY, 2023, by and between Auburn Vocational School District Board of Education (“Auburn Career Center”), which is located at 8140 Auburn Road, Concord Township, Ohio 44077 and Sheet Metal Fabricators Corp (“Affiliate Organization”), which is located at 8809 Twinbrook Rd, Mentor, Ohio 44060 (collectively, “Parties”).

WHEREAS the Auburn Career Center is currently conducting educational programs in Career and Technical Education and desires to obtain work-based learning for the students enrolled in its educational programs in conjunction with the Affiliate Organization.

WHEREAS the Affiliate Organization has the facilities and is willing to provide work-based learning at its facilities to the students enrolled in said educational programs of the Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, the following are the aspects of the affiliation between the Parties:

1. General Provisions
  - a. The primary purpose of the employment-based experience is educational.
  - b. This Agreement shall not be terminated without the knowledge of all individuals concerned.
  - c. Learning experiences and job tasks shall be planned and managed utilizing the work-based learning program for each student.
  - d. The coordinating educator and mentor/supervisor shall jointly develop and update the work-based learning program for each student.
  - e. The length of student assignments shall be by mutual decision between the Parties.
  - f. Any student may withdraw and/or transfer from a training station after providing appropriate notification when it will enhance the student’s educational opportunities.
  - g. The students will work a minimum of three (3) hours of Auburn Career Center time each week but not more than nine (9) hours of Auburn Career Center time each week.
  - h. All complaints should be addressed to and resolved by the coordinating educator and assigned mentor/sponsor.

- i. There shall be no discrimination in the administration of this program on the basis of race, religion, creed, sex, and/or national origin and the Affiliate Organization shall provide reasonable accommodations for individuals with disabilities.
- j. The Auburn Career Center may refer to the affiliation with the Affiliate Organization in Auburn Career Center's catalog and in other public information materials regarding Auburn Career Center programs. The Affiliate Organization may refer to the affiliation with the Auburn Career Center in the Affiliate Organization's brochures and other public information materials regarding Affiliate Organization programs. Each party reserves the right to a final review and approval of all public information materials that include such a reference.
- k. All applicable confidentiality laws shall be observed by the Parties.

## 2. Student Provisions

- a. Students shall uphold the policies, rules, and regulations of both the Affiliate Organization and Auburn Career Center. For example, the students shall conform to the rules and regulations of the Affiliate Organization and follow all directives of Affiliate Organization staff. By way of further example, the students are also to follow all general regulations and minimum safety standards including, but not limited to, fire safety procedures, hazardous material, and sanitation and safety management.
- b. Student actions, attitudes, and appearance shall reflect positively on both the Affiliate Organization and Auburn Career Center. For example, the students shall wear appropriate attire mutually agreed upon between the Affiliate Organization and Auburn Career Center.
- c. Students shall provide advance notification of absence to both the Affiliate Organization and coordinating educator.
- d. Students shall attend functions that show appreciation for the Affiliate Organization.
- e. Students shall not pursue conflicting employment while enrolled in the work-based learning program.
- f. Students shall complete and submit records of work experiences as required by the Auburn Career Center.
- g. Student work-based activities shall be chosen and completed as designated by the coordinating educator and assigned mentor/sponsor.
- h. Students must first obtain approval of the coordinating educator before quitting and/or changing jobs.
- i. If students are unable to meet the requirements of the described workforce experiences, a conference between the coordinating educator and assigned mentor/sponsor shall be held to determine the appropriate course of action. The Auburn Career Center shall, however, have final responsibility for determining the academic status of the students.
- j. The students are solely responsible for transportation and transportation costs while assigned to the Affiliate Organization.

- k. As part of the work-based learning experience, a stipend and/or any other compensation may be paid to individuals – whom are also students of the Auburn Career Center – as employees of the Affiliate Organization for their work as part of the work-based learning program. As such individuals are paid and/or compensated for their work, these individuals are considered employees of the Affiliate Organization and, therefore, such individuals shall be covered by social security, unemployment compensation, workers' compensation, liability coverage, and/or any other employment related benefits by the Affiliate Organization only. Such individuals shall never be considered employees of the Auburn Career Center.
- l. Students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with workplace regulations.

### **3. Parent/Guardian Provisions of High School Students**

- a. Along with high school students, parents/guardians are responsible for the personal conduct of the student at the Affiliate Organization and Auburn Career Center.
- b. Parents/Guardians are responsible for providing and approving any and all transportation to and from the worksite for the high school students.
- c. Parents/Guardians shall encourage the high school students to carry out duties and responsibilities effectively.
- d. Parents/Guardians shall ensure that the high school students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with workplace regulations.

### **4. Affiliate Organization Provisions**

- a. The Affiliate Organization shall provide the physical facilities and work environment needed for the students assigned to the work-based learning program in compliance with all applicable industry standards and laws, as well as all rules and regulations of the Auburn Career Center.
- b. The Affiliate Organization shall provide parking for the students.
- c. The Affiliate Organization shall employ each student for not less than three (3) hours a week or more than forty (40) hours a week.
- d. The Affiliate Organization shall assign a supervisor/mentor who shall work with the coordinating educator in developing each student's learning agreement and evaluating each student.
- e. The Affiliate Organization shall comply with all local, state, and federal employment and compensation laws applicable to each student.
- f. The Affiliate Organization shall provide activities for the students to complete on the job.
- g. The Affiliate Organization shall counsel each student about the student's progress on the job.
- h. The Affiliate Organization shall provide an orientation for each student at the beginning of the work-based learning program assignments.

- i. The Affiliate Organization may request Auburn Career Center to withdraw a student from the work-based learning program if the work performance and/or behavior of the student is unsatisfactory and/or disruptive.
- j. The Affiliate Organization may request Auburn Career Center to withdraw an individual student from the work-based learning program if the student's health status is a detriment to the student's successful completion of the work-based learning program.
- k. The Affiliate Organization shall appoint a liaison to coordinate and communicate – on a weekly basis – with the coordinating educator.
- l. The Affiliate Organization shall administer emergency medical treatment to students and/or call 911 for injury or illness suffered during the work-based learning program. The cost of such treatment shall be the responsibility of the individual student and/or the student's family.

5. Auburn Career Center Provisions

- a. The Auburn Career Center shall provide a coordinating educator to coordinate and communicate – on a weekly basis – with the Affiliate Organization.
- b. The coordinating educator shall periodically observe and evaluate each student's on-the-job performance.
- c. The coordinating educator shall assist the students in securing an appropriate employment-based experience.
- d. The coordinating educator shall counsel each student about the student's progress on the job.
- e. The coordinating educator shall determine each student's final grade for any credit granted.
- f. The coordinating educator shall reinforce on-the-job experiences through mentorship or educational activities.
- g. The coordinating educator shall fairly enforce policies, rules, and regulations.
- h. The Auburn Career Center may withdraw any student from the Affiliate Organization if proper supervision and/or education of the student is not provided.


6. Additional Provisions

- a. This Agreement is not assignable but is binding on the corporate successor of the Parties.
- b. This Agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students, parents, and/or employees of the Parties.
- c. It is understood and agreed that the Parties to this Agreement may revise and/or modify this Agreement by written amendment when both parties agree to such amendments.
- d. This Agreement shall be binding when executed by both parties.
- e. This Agreement supersedes all prior written and oral agreements between the parties.

- f. This Agreement shall be governed by the laws of the State of Ohio.
- g. This Agreement is for a term of the 2022-2023 school year unless terminated by either party.
- h. The delay and/or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall such delay and/or failure give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.

IN WITNESS WHEREOF, the Parties execute this Agreement by persons who warrant that they have the authority to execute this Agreement.

FOR Sheet Metal Fabricators Corp:

  
Signature

1/24/22  
Date

CHRISTOPHER PICKETT  
Printed Name

VICE PRESIDENT  
Title

**FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:**

\_\_\_\_\_  
Brian Bontempo, Superintendent (official capacity)\*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sherry Williamson, Treasurer (official capacity)\*

\_\_\_\_\_  
Date

\* This Agreement has no legal effect absent Board action



**2022-2023 School Year Affiliation Agreement**  
***Work-Based Learning Program***

This Affiliation Agreement (“Agreement”) is entered into on this \_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_, by and between Auburn Vocational School District Board of Education (“Auburn Career Center”), which is located at 8140 Auburn Road, Concord Township, Ohio 44077 and Tom Shaefer Plumbing (“Affiliate Organization”), which is located at 4350 Glewnbrook Rd, Willoughby, Ohio 44094 (collectively, “Parties”).

WHEREAS the Auburn Career Center is currently conducting educational programs in Career and Technical Education and desires to obtain work-based learning for the students enrolled in its educational programs in conjunction with the Affiliate Organization.

WHEREAS the Affiliate Organization has the facilities and is willing to provide work-based learning at its facilities to the students enrolled in said educational programs of the Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, the following are the aspects of the affiliation between the Parties:

**1. General Provisions**

- a. The primary purpose of the employment-based experience is educational.
- b. This Agreement shall not be terminated without the knowledge of all individuals concerned.
- c. Learning experiences and job tasks shall be planned and managed utilizing the work-based learning program for each student.
- d. The coordinating educator and mentor/supervisor shall jointly develop and update the work-based learning program for each student.
- e. The length of student assignments shall be by mutual decision between the Parties.
- f. Any student may withdraw and/or transfer from a training station after providing appropriate notification when it will enhance the student’s educational opportunities.
- g. The students will work a minimum of three (3) hours of Auburn Career Center time each week but not more than nine (9) hours of Auburn Career Center time each week.
- h. All complaints should be addressed to and resolved by the coordinating educator and assigned mentor/sponsor.

- i. There shall be no discrimination in the administration of this program on the basis of race, religion, creed, sex, and/or national origin and the Affiliate Organization shall provide reasonable accommodations for individuals with disabilities.
- j. The Auburn Career Center may refer to the affiliation with the Affiliate Organization in Auburn Career Center's catalog and in other public information materials regarding Auburn Career Center programs. The Affiliate Organization may refer to the affiliation with the Auburn Career Center in the Affiliate Organization's brochures and other public information materials regarding Affiliate Organization programs. Each party reserves the right to a final review and approval of all public information materials that include such a reference.
- k. All applicable confidentiality laws shall be observed by the Parties.

## 2. Student Provisions

- a. Students shall uphold the policies, rules, and regulations of both the Affiliate Organization and Auburn Career Center. For example, the students shall conform to the rules and regulations of the Affiliate Organization and follow all directives of Affiliate Organization staff. By way of further example, the students are also to follow all general regulations and minimum safety standards including, but not limited to, fire safety procedures, hazardous material, and sanitation and safety management.
- b. Student actions, attitudes, and appearance shall reflect positively on both the Affiliate Organization and Auburn Career Center. For example, the students shall wear appropriate attire mutually agreed upon between the Affiliate Organization and Auburn Career Center.
- c. Students shall provide advance notification of absence to both the Affiliate Organization and coordinating educator.
- d. Students shall attend functions that show appreciation for the Affiliate Organization.
- e. Students shall not pursue conflicting employment while enrolled in the work-based learning program.
- f. Students shall complete and submit records of work experiences as required by the Auburn Career Center.
- g. Student work-based activities shall be chosen and completed as designated by the coordinating educator and assigned mentor/sponsor.
- h. Students must first obtain approval of the coordinating educator before quitting and/or changing jobs.
- i. If students are unable to meet the requirements of the described workforce experiences, a conference between the coordinating educator and assigned mentor/sponsor shall be held to determine the appropriate course of action. The Auburn Career Center shall, however, have final responsibility for determining the academic status of the students.
- j. The students are solely responsible for transportation and transportation costs while assigned to the Affiliate Organization.



- k. As part of the work-based learning experience, a stipend and/or any other compensation may be paid to individuals – whom are also students of the Auburn Career Center – as employees of the Affiliate Organization for their work as part of the work-based learning program. As such individuals are paid and/or compensated for their work, these individuals are considered employees of the Affiliate Organization and, therefore, such individuals shall be covered by social security, unemployment compensation, workers' compensation, liability coverage, and/or any other employment related benefits by the Affiliate Organization only. Such individuals shall never be considered employees of the Auburn Career Center.
- l. Students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with workplace regulations.

### 3. Parent/Guardian Provisions of High School Students

- a. Along with high school students, parents/guardians are responsible for the personal conduct of the student at the Affiliate Organization and Auburn Career Center.
- b. Parents/Guardians are responsible for providing and approving any and all transportation to and from the worksite for the high school students.
- c. Parents/Guardians shall encourage the high school students to carry out duties and responsibilities effectively.
- d. Parents/Guardians shall ensure that the high school students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with workplace regulations.

### 4. Affiliate Organization Provisions

- a. The Affiliate Organization shall provide the physical facilities and work environment needed for the students assigned to the work-based learning program in compliance with all applicable industry standards and laws, as well as all rules and regulations of the Auburn Career Center.
- b. The Affiliate Organization shall provide parking for the students.
- c. The Affiliate Organization shall employ each student for not less than three (3) hours a week or more than forty (40) hours a week.
- d. The Affiliate Organization shall assign a supervisor/mentor who shall work with the coordinating educator in developing each student's learning agreement and evaluating each student.
- e. The Affiliate Organization shall comply with all local, state, and federal employment and compensation laws applicable to each student.
- f. The Affiliate Organization shall provide activities for the students to complete on the job.
- g. The Affiliate Organization shall counsel each student about the student's progress on the job.
- h. The Affiliate Organization shall provide an orientation for each student at the beginning of the work-based learning program assignments.

- i. The Affiliate Organization may request Auburn Career Center to withdraw a student from the work-based learning program if the work performance and/or behavior of the student is unsatisfactory and/or disruptive.
- j. The Affiliate Organization may request Auburn Career Center to withdraw an individual student from the work-based learning program if the student's health status is a detriment to the student's successful completion of the work-based learning program.
- k. The Affiliate Organization shall appoint a liaison to coordinate and communicate – on a weekly basis – with the coordinating educator.
- l. The Affiliate Organization shall administer emergency medical treatment to students and/or call 911 for injury or illness suffered during the work-based learning program. The cost of such treatment shall be the responsibility of the individual student and/or the student's family.

**5. Auburn Career Center Provisions**

- a. The Auburn Career Center shall provide a coordinating educator to coordinate and communicate – on a weekly basis – with the Affiliate Organization.
- b. The coordinating educator shall periodically observe and evaluate each student's on-the-job performance.
- c. The coordinating educator shall assist the students in securing an appropriate employment-based experience.
- d. The coordinating educator shall counsel each student about the student's progress on the job.
- e. The coordinating educator shall determine each student's final grade for any credit granted.
- f. The coordinating educator shall reinforce on-the-job experiences through mentorship or educational activities.
- g. The coordinating educator shall fairly enforce policies, rules, and regulations.
- h. The Auburn Career Center may withdraw any student from the Affiliate Organization if proper supervision and/or education of the student is not provided.

**6. Additional Provisions**

- a. This Agreement is not assignable but is binding on the corporate successor of the Parties.
- b. This Agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students, parents, and/or employees of the Parties.
- c. It is understood and agreed that the Parties to this Agreement may revise and/or modify this Agreement by written amendment when both parties agree to such amendments.
- d. This Agreement shall be binding when executed by both parties.
- e. This Agreement supersedes all prior written and oral agreements between the parties.

- f. This Agreement shall be governed by the laws of the State of Ohio.
- g. This Agreement is for a term of the 2022-2023 school year unless terminated by either party.
- h. The delay and/or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall such delay and/or failure give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.



**Auburn  
Career Center**



*Attachment Item # 18*

*ESCWR Addendum*



**R.C. 3313.843 AND R.C. 3313.845  
AUBURN CAREER CENTER ADDENDUM**

This is an ADDENDUM ("Addendum") to the 2022-2024 school year R.C. 3313.843 and R.C. 3313.845 Aligned School District Service Agreement ("Agreement") between the Auburn Career Center Board of Education ("Board" or "District") and the Educational Service Center of the Western Reserve ("ESC of the Western Reserve") entered into in accordance with Paragraph 17 of the Agreement.

The ESC of the Western Reserve and the Board mutually agree as follows:

Human Resources Services as needed billed at half hour increments at \$40.00 per half hour.

All other provisions of the Agreement shall remain in full force and effect except as set forth above.

IN WITNESS THEREOF, the parties hereto have set their hands.

**AUBURN CAREER CENTER BOARD OF EDUCATION**

By \_\_\_\_\_  
President (In his/her official capacity only) Date \_\_\_\_\_

And by \_\_\_\_\_  
Superintendent (In his/her official capacity only) Date \_\_\_\_\_

And by \_\_\_\_\_  
Treasurer (In his/her official capacity only) Date \_\_\_\_\_

\* This Agreement has no legal effect absent Board action

**EDUCATIONAL SERVICE CENTER OF THE WESTERN RESERVE  
GOVERNING BOARD**

By \_\_\_\_\_  
President (In his/her official capacity only) Date \_\_\_\_\_

And by \_\_\_\_\_  
Superintendent (In his/her official capacity only) Date \_\_\_\_\_

And by \_\_\_\_\_  
Treasurer (In his/her official capacity only) Date \_\_\_\_\_

\* This Agreement has no legal effect absent Governing Board action

Attachments: Board Resolution No. \_\_\_\_\_ (District) Board Resolution No. \_\_\_\_\_ (ESCWR)